

VILLAGE OF BOLIVAR

COUNCIL MEETING

December 4, 2025

The Bolivar Village Council met in a regular session at 121 Canal Street SE on Thursday December 4, 2025. The meeting opened with the pledge of allegiance and was called to order by Mayor Curtis Strauss at 7:00 pm. White opened with prayer.

Conley, Diveley, Oberlin, and Pancoe, all answered yes to roll call.

Mayor Curtis Strauss appointed Tim White to open council seat with term expiring 12/31/2025. Solicitor Steve Babik administered the oath of office.

Mayor Curtis Strauss appointed Anne Strauss to open council seat with term expiring 12/31/2025. Solicitor Steve Babik administered the oath of office.

Mayor Curtis Strauss recommended to council the appointment of Tim White as President Pro Tem and asked for a nomination from council. Pancoe made a motion to enter the nomination of Tim White, and it was seconded by Conley. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

A motion to accept and approve November 6, 2025, regular meeting minutes as written was made by White and seconded by Diveley. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

A motion to approve the bills for the month of November totaling \$182,768.14 was made by Pancoe and seconded by Diveley. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes. This amount included the \$90,000 down payment for the new Mack truck.

Receipts for the month of October totaled \$69,994.69 which includes interest of \$1,801.95 from Huntington (280.70) and Star Ohio (1521.25).

Additions/Correction to the Agenda. None

Public Speaks – None.

Old Business – None.

MAYOR – Mayor Strauss deferred discussion of the sale of the 2016 Ford Explorer on GovDeal.com and returning proceeds for use by the Bolivar Police Department to the January meeting. He stated he appointed Will Bellinger on the Zoning Commission at the last zoning meeting. Anyone interested in the open seat on Zoning should send letter of interest to mayor@villageofbolivar.com for consideration.

Mayor Strauss stated the lot split for Carl Beatty will be deferred to the January meeting pending additional documentation. Steve said there was a minor deficiency in the documents concerning the adjoining property owner. Steve spoke with the adjoining property owner, and he understood and will sign the documents. The lot split for the Bolivar Volunteer Fire Department is in legislation tonight.

Mayor Strauss is working with the Tuscarawas County Economic Development department and will be scheduling a brief work session with them and council at the February meeting. He stated they will brief council on the possibilities of the use of the land acquired from the elementary school demolition.

Curtis and Patty briefly talked about the interest from a not-for-profit known as the Iron Resistance Foundation. They will schedule to meet with this group and report back to council.

COMMITTEE REPORTS

FINANCE – Motion to pay the annual Workers' Compensation premium of \$1,990 which is due on December 22, 2025, made by Conley and seconded by White. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Motion requesting the purchase of a back-up camera system with DVR for the Mack truck costing \$2,326.25 made by Conley and seconded by Diveley. Maria stated a grant has been received covering this expense. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Motion to authorize the flooring in the police department bathrooms with a cost of \$373.00 and to reimburse Maria App \$48.98 for the cost of coupons to purchase flooring at Lowes (total savings on coupons is approximately \$600) made by Conley and seconded by Diveley. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Motion to allow for cost of employees requiring FBI background checks at \$68.00 per employee to be compliant with tax laws was made by Conley and seconded by Diveley. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Motion to allow Fiscal Officer to shop for competitive utility rates (electric and gas) for the village made by Conley and seconded by Strauss. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Motion to approve continued use of On-the-Clock time keeping system for Fiscal Officer at a cost of \$86.40 annually made by Conley and seconded by Diveley. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Motion to approve \$23,600 for 2026 liability insurance premium under PEP made by Conley and seconded by White. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Motion to approve the expenditure of \$1,955.92 for an emergency water service line on Yant Street and \$767.48 for the repair of the international truck. Pancoe made the motion and it was seconded by Conley. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Planning and Zoning – Discussion of lot split for Carl Beatty property. Dan said commission is still waiting on paperwork for the discussion concerning Paper Alley. Steve said this was administratively rejected and he has not seen or heard anything from the parties concerned.

Safety- Pancoe reported a total of 43 calls for the month of November.

Chief Hilty – Chief stated all officers finished qualifications for pistol and rifle. Chief has completed Taser training and is now a certified trainer. He can train all officers and offer training to other agencies. Chief stated that the 2016 Ford cruiser is all cleaned up and ready for sale if council wishes.

Street & Alley- Committee met on November 20, 2025. Those attending were Tim White, Dan Oberlin, Loretta Diveley, Scott Baker, and Mayor Strauss. Topics discussed were possibly needing lights and a dead-end sign for Delaware Ave, hydrant flushing, Leaf pickup end date expected near Thanksgiving, paving the parking lot with Bolivar Main Street, and possible grants for water line replacement. Scott said there is a sign on Delaware indicating no outlet and it would be difficult to add any signage because of a gas line running through the property.

Shade Tree - None

Parks and Recreation – None

Street Superintendent – Scott briefed council on the possible purchase of the Village International truck to Beach City saying they have expressed interest. Steve stated he is the Solicitor for both Bolivar and Beach City and would be happy to discuss this with Beach City. He requested council permission to discuss a possible arrangement for this purchase and to make full disclosure that he represents both Bolivar and Beach City. Scott expressed that an amount of \$20,000 was discussed. A motion to allow Steve to discuss this with Beach City officials, understanding there is no conflict of interest with Steve working for both parties, was made by White and seconded by Pancoe. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes. Steve stated the transaction is authorized without soliciting bids or advertising since it is a transaction between two political subdivisions per ORC 735.053.

Village Administrator –

Patty requested authorization for a not to exceed \$1,200 to purchase cutting edge blades for the snowplows. Motion made by Diveley and seconded by White. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Patty said next year the old blades will be taken to Buckeye Welding class to see if they can fabricate new blades and save the village some cost.

Patty stated that Nate Perks has accepted the position of Water Operator.

Fiscal Officer – Maria said the audit of 2022-2023 is now in the process of closing and completed. The 2024-2025 audit will begin in the spring.

Zoning Inspector – None.

SOLICITOR:

Steve summarized the complete lease agreement that was negotiated with the Tuscarawas County Library. He requested a motion to tentatively approve the lease agreement subject to the board of the library agreeing to the village draft of the agreement and understanding a formal ordinance will be forthcoming at the January meeting if they do agree. Pancoe made the motion for approval, and it was seconded by Strauss. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Legislation:

A Resolution to make Temporary Appropriations for current expenses and other expenditures of the Village of Bolivar as provided by revised code section 5705.38 and establishing an emergency. Motion to pass made by Pancoe and seconded by Conley. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes. **R-24-2025.**

A reading of a Resolution supplementing and amending the 2025 Permanent Appropriations; establishing an emergency. Motion to pass made by White and seconded by Diveley. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes. **R-25-2025.**

A Resolution to authorize an addendum to a contract with Michela Huth for zoning services for the Village of Bolivar; and declaring an emergency. Motion to pass made by Pancoe and seconded by White. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes. **R-26-2025.**

An ordinance to authorize the position and hiring of a water utility/office assistant; and declaring an emergency. Motion made by White and seconded by Conley. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes. **Ordinance 30-2025.**

An Ordinance to approve a lot split/replat application for parcel 37-00144-000; and declaring an emergency. Withdrawn.

An Ordinance to approve a lot split/replat application for parcel 37-00658-000; and declaring an emergency. Motion made by White and seconded by Conley. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Ordinance 31-2025.

An Ordinance to authorize the hiring of a water operator; and declaring an emergency. Motion made by White and seconded by Diveley. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes. **Ordinance 32-2025.**

A first reading of an Ordinance to establish and adopt the Village of Bolivar's Policies & Procedures for vacation of unimproved streets and alleys.

Steve Pancoe expressed his sincere thanks for the opportunity to serve on the council of the Village of Bolivar.

A motion was made to adjourn the meeting until the next regular meeting scheduled for January 8, 2025, at 7:00 PM at 121 Canal Street SE, by Diveley and seconded by Pancoe. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Meeting adjourned at 7:48 pm.

Mayor, Curtis Strauss

Fiscal Officer, Maria App