

VILLAGE OF BOLIVAR
COUNCIL MEETING
November 6, 2025

The Bolivar Village Council met in a regular session at 121 Canal Street SE on Thursday November 6, 2025. The meeting opened with the pledge of allegiance and was called to order by Mayor Robert Lloyd at 7:00 pm. White opened with prayer.

Conley, Diveley, Oberlin, Pancoe, Strauss, and White all answered yes to roll call.

A motion to accept and approve October 2, 2025, regular meeting minutes as written was made by Diveley and seconded by White. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

A motion to approve the bills for the month of October totaling \$76,469.66 was made by Pancoe and seconded by Diveley. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Receipts for the month of October totaled \$74,784.97 which includes interest of \$1,928.91 from Huntington (304.01) and Star Ohio (1624.90).

Additions/Correction to the Agenda. None

Public Speaks –

Dean Brillhart voiced concern on the limit of 7 days for signs to be posted in his yard. He said he allows local area businesses to put up signs for their seasonal events, most of which exceed the 7-day limit. Dean requested council re-visit this zoning ordinance and consider allowing more time for the advertising of seasonal events stating promotion of local business is necessary. Dean suggested council could possibly require a permit for a nominal fee allowing the advertising signs for a longer period of time for display. Mayor Lloyd and councilman Oberlin said this matter will be discussed at the next zoning meeting.

Chris Berens asked if anything had been done to get the “No trucks” signage for East Street she requested.

Chris stated she will be putting up Christmas decorations at the park.

Old Business – None.

MAYOR –

Mayor Lloyd announced the retirement of Chuck Williams, water operator for the village. His final day will be 12/31/2025.

Mayor Lloyd announced the resignation of Stephanie Long as water clerk. He said the village would begin advertising for the open position. Stephanie will leave after the December billing period.

Mayor Lloyd announced an open seat on the zoning board. Please send letters of intent/interest to mayor@villageofbolivar.com.

Mayor Lloyd asked for a motion to approve excess village administrator hours over the past 2 pay periods because of reservoir leak and EPA reporting requirements. Motion to approve made by Diveley and seconded by White. Roll call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Concerning the land where the elementary school was located. Mayor Lloyd talked with a representative of the Tuscarawas County Economic Development office, saying they would like to schedule a work session with council to discuss options and ideas for the use of the land. The mayor suggested November 13, 2025, at 5:30pm, council chamber village hall. Mayor Lloyd will contact Tuscarawas County Economic Development and see if this date will work for them.

COMMITTEE REPORTS

FINANCE –

Motion to approve probational raise of \$1.00 per hour to Scott Baker effective with the next PPB 11/9/2025 made by Conley and seconded by White. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Motion to approve request from Canal Street resident to suspend water and trash services for the winter while they are gone made by Diveley and seconded by Oberlin. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Motion to forgive a total of \$300 for water leak loss for Weathermakers made by Oberlin and seconded by Diveley. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Motion to approve emergency expenses for repairs retroactively at the water reservoir of approximately \$28,000 made by Conley and seconded by White. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Motion to approve the annual renewal of Lexipol subscription in the amount of \$2,201.21, payable in 2026 made by Pancoe and seconded by Diveley. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Motion to authorize tree removal in the cemetery in the amount of \$5,965.50 made by White and seconded by Diveley. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Motion to approve the use of donations received for the police department equipment in the amount of \$13,344.00 made by Diveley and seconded by Pancoe. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Motion to approve the purchase of flooring up to \$1,900 for the offices at village hall made by Oberlin and seconded by Diveley. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Planning and Zoning –

Mayor Lloyd reported the board will continue working on the lot split for the Fire Department and the encroachment issue with the Beatty property.

Safety-

Pancoe reported a total of 53 calls for the month of October. He said Trick or Treat well and October has been a quiet month.

Chief Hilty –

Chief Hilty reported the receipt of a total of approximately \$14,000 in donations from Garry Sears of Eleet Cryogenetics, Massillon Materials, and Mr. Jeff Wenger for police equipment. Chad said these are very generous donations and will provide for some very nice equipment.

Street & Alley-

Tim reported that the committee met on October 16th, 2025, with himself, Mayor Lloyd, Scott Baker, Loretta Diveley, and Patty Smith attending. Topics of discussion were the completed leak at the reservoir and the need for stump grinding a total of 10 stumps throughout the village.

Tim also made mention that Delaware Street does not have any streetlights.

Shade Tree - None

Parks and Recreation – None

Street Superintendent – Defer to VA

Village Administrator –

Patty reported she has spoken with the county on the possibility of contracting them as water operator when Chuck Williams retires at the end of the year. Mike Jones requested the EPA reduce minimum testing requirements for the village because it is now purchasing water that is tested by the county. Unfortunately, the EPA did not approve the request. Patty did draft a letter from the mayor requesting some

forgiveness of the loss of water due to the reservoir leak. Mike Jones stated he will take this to the Commissioners for consideration after 2 months of solid actual use figures.

Patty stated a Reeves Grant proposal for a bus stop shelter is not likely to be submitted. She does not believe there is enough time to pull the details together before the deadline for submittal.

Sidewalks for 2025 are complete for two homeowners.

Hydrant flushing, stump grinding, and storm basin cleaning are currently being scheduled for completion by the end of the year.

AEP will install an LED area light on the pole across from the parking area where kids assemble for bus pickup. Patty asked for a motion to allow installation due to the increase in street lighting costs of an estimated \$17 per month. White made the motion to allow with a second from Diveley. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Patty thanked Scott and Nate for all their hard work, stating they have exceeded expectations for the year. She also stated Scott contracted with D & N tree to hang the Christmas decorations at a village savings of \$450.00.

Fiscal Officer –

Maria voiced on going difficulties with the auditor.

Maria requested council permission to extend her vacation time until the end of December. She said it involves about 22 hours of time. Oberlin made the motion to extend, and it was seconded by White. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Maria thanked Eleet Cryogenics, Massillon Materials, and Mr. Jeff Wenger for their generous donation for police equipment.

Zoning Inspector –

Steve Babik met with Michela Huth, Zoning Inspector concerning two applications for vacating unimproved alley ways. He said there is no evidence to show that council approved this method of application request for vacating alleys. He further stated the application does not address the cost and need for who is responsible for the plat survey fees and recording fees. Oberlin stated, in the past, the applicants were responsible for the plat survey fees, and the village covered the recording cost. Steve suggested council deny both existing requests as they do not have the necessary documents for a decision and allow the process of vacating an alley to be defined and approved by the council.

Strauss made a motion to deny the Beatty and Truman request for alley vacation applications due to lack of documentation. The motion was seconded by Pancoe. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Steve will propose a method of application for alley vacation to council.

Legislation:

A resolution supplementing and amending the 2025 annual permanent appropriations: establishing an emergency. Motion made by Pancoe and seconded by White. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes. **R-19-2025.**

A resolution to authorize a jail services agreement with the Tuscarawas County Sheriff's Office; declaring the same to be an emergency. Motion made by White and seconded by Pancoe. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes. **R-20-2025.**

A resolution to authorize secured financing from Huntington Bank to allow for the purchase of a truck; declaring the same to be an emergency. Defer to bank resolution and declaration of intent. Motion to suspend rules made by Pancoe and seconded by Strauss. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes. A motion to pass made by White and seconded by Strauss. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes. **R-21-2025.**

2nd reading of a Resolution to authorize the mayor and two councilpersons of the Village of Bolivar to execute an agreement for indigent services with the Tuscarawas County Public Defender Commission. Council elected to pass as an emergency with Diveley making a motion to suspend the rules which was seconded by White. Roll Call: Conley yes, Diveley yes, Oberlin no, Pancoe yes, Strauss yes, and White yes. White made a motion to pass, and it was seconded by Pancoe. Roll Call: Conley yes, Diveley yes, Oberlin no, Pancoe yes, Strauss yes, and White yes. **R-22-2025.**

2nd reading of a Resolution to enter into a contract with Stephan P. Babik of Babik, LLC for legal services pursuant to R.C. 733.48 & R.C. 705.11. Council elected to pass as an emergency with Diveley making a motion to suspend the rules which was seconded by White. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes. Pancoe made a motion to pass, and it was seconded by White. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes. **R-23-2025.**

2nd reading of an Ordinance authorizing a contract with Fitzpatrick, Zimmerman, & Rose Co., L.P.A. as police prosecutor for the Village of Bolivar, Ohio, effective January 1, 2026, establishing a rate of compensation. Council elected to pass as an emergency with Pancoe making a motion to suspend the rules which was seconded by Diveley. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes. White made a motion to pass, and it was seconded by Conley. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes. **O-27-2025.**

An Ordinance repealing Ordinance O-19-2024 and O-23-2025, and authorizing hours for the village police department; and declaring an emergency. Motion made by Pancoe and seconded by Conley. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes. **O-28-2025.**

An Ordinance to transfer Nathan Alexander from a Part-Time seasonal position to a Permanent Part-Time position; and declaring the same to be an emergency. Motion made by Strauss and seconded by Pancoe. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes. **O-29-2025.**

1st reading of an Ordinance for Temporary Appropriations 2026.

Motion to enter executive session pursuant to R.C. 121-22 (G)(3) for conference with attorney for the village concerning two separate disputes that is the subject of pending or imminent court action. Motion made by Pancoe and seconded by White. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes. Entered executive session at 7:56pm.

Council came out of executive session at 8:15pm. No action was taken.

Mayor Lloyd read a resignation letter stating his need to resign as mayor for the village because of increased responsibilities with his personal company. He said it has been one of the most rewarding things in his life to serve as Mayor for the Village of Bolivar and thanked council and all for the opportunity.

Solicitor Babik stated Councilman Tim White is now Mayor as prescribed by his position as President Pro Tem for the village under ORC 733.25. Mayor White nominated Curtis Strauss as the new President Pro Tem of council. All of council agreed with this nomination making Curtis Strauss President Pro Tem of council.

Mayor Tim White regretfully stated he would not be able to fulfill the duties of Mayor for the Village of Bolivar due to his recent job change. He regretfully resigned as Mayor.

Solicitor Babik stated President Pro Tem Curtis Strauss is now Mayor as prescribed by his position as President Pro Tem. Councilman Strauss accepted the duties of Mayor for the Village of Bolivar and was sworn into office by Solicitor Babik.

A motion was made to adjourn the meeting until the next regular meeting scheduled for December 4, 2025, at 7:00 PM at 121 Canal Street SE, by Conley and seconded by Pancoe. Roll Call: Conley yes, Diveley yes, Oberlin yes, Pancoe yes, Strauss yes, and White yes.

Meeting adjourned at 8:28 pm.

Mayor, Robert Lloyd

Fiscal Officer, Maria App