

VILLAGE OF BOLIVAR
COUNCIL MEETING
December 5, 2024

The Bolivar Village Council met in regular session at 121 Canal Street SE on Thursday December 5, 2024. The meeting was called to order by Mayor Robert Lloyd at 7:03 pm.

Bellinger, Oberlin, Pancoe, and White all answered yes to roll call. Diveley was absent and there is one vacant council seat.

Bellinger stated that the interview committee of himself, Mayor Lloyd, and Loretta Diveley interviewed two candidates (Chris Berens and Melissa Conley) for the open council seat. He said both were very good, however due to Melissa's experience with paralegal and finance, the committee recommends Melissa Conley be appointed to the open seat.

Motion to approve Melissa Conley was made by Bellinger and seconded by White. Roll Call: Bellinger yes, Oberlin yes, Pancoe yes, and White yes.

Mayor Lloyd swore in Melissa Conley as council member.

A motion to approve the November 7, 2024 regular meeting minutes as written was made by White and seconded by Pancoe. Roll Call: Bellinger yes, Conley yes, Oberlin yes, Pancoe yes, and White yes.

A motion to approve the November 2024 bills totaling \$61,953.35 was made by Bellinger and seconded by White. Roll Call: Bellinger yes, Conley yes, Oberlin yes, Pancoe yes, and White yes.

Receipts for the month of November totaled \$60,701.89 which includes \$2,001.83 of interest from Star Ohio and Huntington.

Additions/Correction to the Agenda

Public Speaks – None.

Old Business – None

MAYOR –

Hydrant flushing is on hold until the issues with hooking up to county water are resolved.

Mayor Lloyd spoke with the ODNR people and watched a training webinar about worst case scenarios of possible flooding in this area. He said the Village will need to get in compliance with FEMA requirements which would then allow any resident who wishes

to purchase flood insurance, for a catastrophic 100 year flood scenario, to get reasonable rates. He will continue work on this.

COMMITTEE REPORTS

FINANCE – Bellinger said the committee continues work on the Library contract which is due for renewal in February 2025.

There is a need to obligate the remaining \$1,195.69 in ARPA funds. Bellinger said the committee recommends using these funds to complete the outfitting of the new cruiser. Bellinger made a motion to obligate the funds for the completion of the cruiser outfitting. The motion was seconded by White. Roll Call: Bellinger yes, Conley yes, Oberlin yes, Pancoe yes, and White yes.

Bellinger said it is necessary to renew the expiring contract with Verizon for cell phones. Currently there are 6 cell phones on the contract paid for by the Village. He said if any of the 6 users would like to upgrade their phone, the village will cover the first \$50.00 for the new phone. Bellinger made the motion to renew the contract with Verizon for cell phone usage of 6 lines, and authorize the first \$50.00 for upgrade of the phone if the user wishes to upgrade. The motion was seconded by White. Roll Call: Bellinger yes, Conley yes, Oberlin yes, Pancoe yes, and White yes.

Bellinger presented the need to dispose of out of date or unusable village equipment. Mayor Lloyd said the items to be disposed of are old printers, sign posts, snow plow, etc that have exceeded the useful life. He said items that can be scrapped for money will be. Maria said the laptop hard drive will have to be removed prior to disposal. A list of all items, serial numbers, make and model has been reviewed and all items are deemed beyond their useful life and have no value. Bellinger made the motion to allow the disposal of the items on the list. Conley seconded the motion. Roll Call: Bellinger yes, Conley yes, Oberlin yes, Pancoe yes, and White yes.

Bellinger said the Bolivar Main Street Association is seeking grant funding to pave the village gravel parking lot.

Bellinger stated for years the USPS has been parking their three vehicles in the village parking lot with approval by the Mayor. Bellinger made a motion to allow for a Resolution for council to approve the parking of these vehicles overnight and the weekends in the village lot. Steve Babik stated council will need to make this motion amend the agenda to include an Ordinance to grant the United States Postal Service (USPS) consent to park 3 vehicles at the Cherry Street parking extension. Bellinger made the motion to amend the agenda to include this, the motion was seconded by Pancoe. Roll Call: Bellinger yes, Conley yes, Oberlin yes, Pancoe yes, and White yes. Placed on the agenda as item #13 in legislation section.

There was a discussion on the possible need to modify the existing policy of the Mayor's spending limit of \$1,000 without council approval. Bellinger stated the need for a spending cap of \$3000 per month. Steve Babik said this will need to be added to the agenda as it was just introduced as discussion. Bellinger made the motion to amend the agenda to include legislation putting a cap on the Mayor's spending without council approval to not exceed \$3,000 per month. The motion was seconded by Oberlin. Roll Call: Bellinger yes, Conley yes, Oberlin yes, Pancoe yes, and White yes. Placed on the agenda as item #14 in the legislation section.

Bellinger stated the appropriated amount for the Zoning Inspector is \$600 short of need to the end of year. Additionally, if the Zoning Inspector will be retained for January and February of 2025, there will be an additional \$2,000 need in Temporary Appropriations for 2025. Bellinger made a motion to authorize the Fiscal Officer to appropriate and additional \$600 for the current year and \$2,000 for Temporary Appropriations of 2025 to satisfy the need for January and February of 2025. The motion was seconded by Pancoe. Roll Call: Bellinger yes, Conley yes, Oberlin yes, Pancoe yes, and White yes.

Mayor Lloyd stated that Nathan Alexander really stepped up to carry the village through when the Street Superintendent position became vacant. He recommended council reward Nathan with a bonus gift of \$350 for the extra effort. White made the motion to allow and it was seconded by Oberlin. Roll Call: Bellinger yes, Conley yes, Oberlin yes, Pancoe yes, and White yes.

Mayor Lloyd presented a request from Carl Beatty concerning a water leak at 156 Tuscarawas Street. Carl identified the leak and repaired but requests forgiveness of \$281.30 which resulted from the leak. Bellinger made the motion to authorize the one time forgiveness. The motion was seconded by Pancoe. Roll Call: Bellinger yes, Conley yes, Oberlin yes, Pancoe yes, and White yes.

Bellinger said the trash contract with Kimble will be up for renewal in May 2025. The street committee will begin discussions on possibly finding alternative companies to bid on trash pickup.

Bellinger stated the cost of insurance for employees is again rising.

Maria stated the cost of purchasing water will impact the budget as well as the insurance costs rising. She cautioned council to be aware and remain diligent to decrease spending where possible. Maria said the spending limitations council accomplished in 2024 were very good.

Planning and Zoning – Bellinger briefed that the Zoning Inspector has been focusing these last couple months on the current zoning infractions and working to get resolution.

Discussions continue on the storage issues at the Cherry Street extension parking lot. The Mayor and Police chief are working to resolve these issues.

Bellinger stated that Main Street is working to secure funding to pave the Cherry Street extension parking lot. He said if funding is found, council will need to approve the project.

Safety- Mayor Lloyd said there were a total of 40 calls last month.

All officers have completed their firearms qualifications. The Tahoe needs new tires and an alignment. Total cost is \$842.64.

Chief Haugh requests officers Michael Frame and Randy O'Conner attend the crisis intervention training offered at the Tuscarawas County Sherriff's office February 3rd to the 5th. Total cost for each officer is \$50.00. Mayor Lloyd requested council also approve the payment of 20 hours of pay for Michael Frame for this training time. Motion to pay Michael Frame for 20 hours pay and \$50 registration fee for each officer made by Oberlin and seconded by White. Roll Call: Bellinger yes, Conley yes, Oberlin yes, Pancoe yes, and White yes.

Mayor Lloyd recommended some lighted signs be posted where the elementary school was located. He said without the crossing guard for the school, there is a need to alert drivers to slow down coming into town. Mayor Lloyd said it is really dark in the morning and lighted signs would help to slow the traffic.

Chief- None

Street & Alley- Committee met on November 21, 2024. White, Oberlin, Lloyd, and Tusing were present.

Committee discussed the switch to McIntosh oil to provide fuel to the village.

White reported the Leaf Vac needs a seal replaced. Total cost is \$136.

A total of 49 trips were made to the township building for leaf dump.

White talked about the leak in the water reservoir. Losing about 5 gallons per minute. Total cost to repair is estimated at \$1,900.

Four trees were approved for removal and will be done the second week of December.

Approval of the purchase of a riser for the Workman address on Park Ave. Cost approximately \$175. Possible riser also needed at Bolivar street.

White said the committee also discussed GPD contract, Bolivar Main Street, and sidewalk TAP grants.

Mayor Lloyd said the village has trees near the Huth and Diveley properties that have limbs that need trimmed back. The rental for the lift to do this is \$250. Mayor Lloyd stated he may rent a grinder to grind some of the removed trees stumps later in the winter. The cost of the grinder is \$305.

Oberlin talked about the sidewalk in front of the Workman property saying they have been to council several times over the past 4 years asking that something be done. Dan said the sidewalk is collapsed, possibly the drain pipe is collapsed, and council needs to act on this instead of just talking about the repair. Mayor Lloyd said he did order a riser for this area. Oberlin said council needs to act on this now.

Shade Tree- None

Parks and Recreation – None

Street Superintendent – None

Village Administrator – Working on reservoir leak.

Fiscal Officer – None

Zoning Inspector – None

Law Director- Solicitor Steve Babik

Legislation:

A third reading to enter into a contract with Stephan P. Babik of Babik LLC for legal services pursuant to R.C. 733.48 and R.C. 705.11. Motion to approve made by Bellinger and seconded by Pancoe. Roll Call: Bellinger yes, Conley yes, Oberlin yes, Pancoe yes, and White yes. **Resolution R-15-2024**

A third reading of a Resolution to make 2025 Temporary Appropriations for current expenses and other expenditures of the Village of Bolivar as provided by R.C. 5705.38. Motion made by Bellinger and seconded by Pancoe. Roll Call: Bellinger yes, Conley yes, Oberlin yes, Pancoe yes, and White yes. **Resolution R-19-2024.**

A third reading of an Ordinance authorizing a contract with Fitzpatrick, Zimmerman, & Rose Co., L.P.A. as police prosecutor for the Village of Bolivar, Ohio Effective January 1, 2025, establishing a rate of compensation (from 80.00 to 90.00 per hour) for a two year period ending December 31, 2026. Motion made by Bellinger and seconded by White. Roll Call: Bellinger yes, Conley yes, Oberlin yes, Pancoe yes, and White yes. **Ordinance O-22-2024**

A Resolution to certify the question of a renewal tax levy to the auditor of Tuscarawas County for the purpose of determining the current tax valuation of the Village pursuant to the ORC section 5705.19 (j); and declaring the same to be an emergency. Bellinger made the motion and it was seconded by White. Roll Call: Bellinger yes, Conley yes, Oberlin yes, Pancoe yes, and White yes. **Resolution R-17-2024.**

A Resolution supplementing and amending the 2024 annual permanent appropriation resolution; and declaring the same to be an emergency. Motion made by Bellinger and seconded by Conley. Roll Call: Bellinger yes, Conley yes, Oberlin yes, Pancoe yes, and White yes. **Resolution R-16-2024.**

A Resolution authorizing the Fiscal Officer to amend the certificate of estimated resources for the year 2024; and declaring the same to be an emergency. Motion to allow made by Bellinger and seconded by Pancoe. Roll Call: Bellinger yes, Conley yes, Oberlin yes, Pancoe yes, and White yes. **Resolution R-18-2024.**

A Resolution to authorize the Mayor of the Village of Bolivar to execute an agreement with McIntosh oil company; and declaring the same to be an emergency. Motion made by Bellinger and seconded by White. Roll Call: Bellinger yes, Conley yes, Oberlin yes, Pancoe yes, and White yes. **Resolution R-20-2024.**

An Ordinance to authorize the Mayor of the Village of Bolivar to execute an amendment No. 1 to a meter reading agreement with the Board of Commissioners of Tuscarawas County, Ohio; and declaring the same to be an emergency. Motion made by Pancoe and seconded by Conley. Roll Call: Bellinger yes, Conley yes, Oberlin yes, Pancoe yes, and White yes. **Ordinance O-23-2024.**

A first reading of a Resolution to authorize the Mayor of the Village of Bolivar to Execute and agreement with Glaus, Pyle, Schomer, Burns, and DeHaven, Inc. (GPD).

A first reading of an Ordinance to authorize the disposal or salvage of unneeded, obsolete or unfit personal property belonging to the Village of Bolivar having no remaining value.

A first reading of an Ordinance to grant Bolivar Main Street Association consent to place and maintain an electric utility pole at the corner of Cherry Street and Sassafra Alley.

An Ordinance to grant the United States Postal Service (USPS) consent to park 3 vehicles at the Cherry Street parking extension; and declaring the same to be an emergency. Motion made by Bellinger and seconded by White. Roll Call: Bellinger yes, Conley yes, Oberlin yes, Pancoe yes, and White yes. **Ordinance O-25-2024.**

An Ordinance to repeal and replace Ordinance O-13-2023 and to establish and fix the blanket purchase order authority of the Mayor; and declaring the same to be an emergency. Changing only one section of original Ordinance O-13-2023 establishing a \$1,000 threshold per transaction and a total aggregate amount not to exceed \$3,000 per month. Motion made by Bellinger and seconded by Pancoe. Roll Call: Bellinger yes, Conley yes, Oberlin yes, Pancoe yes, and White yes. **Ordinance O-24-2024.**

A motion was made to adjourn the meeting until the next scheduled meeting on Thursday, January 2, 2025, 7PM, at 121 Canal Street SE, by Pancoe and seconded by White. Roll Call: Bellinger yes, Oberlin no, Pancoe yes, Conley yes, and White yes.

Meeting adjourned at 7:00 pm.

Mayor, Robert Lloyd

Fiscal Officer, Maria App