

## **VILLAGE OF BOLIVAR**

### **COUNCIL MEETING**

**June 13, 2024**

The Bolivar Village Council met in a regular session at 121 Canal Street SE on Thursday, June 13, 2024. The meeting was called to order by the mayor at 7:00 pm.

The Pledge of Allegiance was said. White opened the meeting with a prayer. Bellinger, Diveley, Nussbaumer, Oberlin, Pancoe, and White all answered yes to roll call.

A motion to approve the May 2, 2024, regular meeting minutes was made by White and seconded by Pancoe. Roll Call: Bellinger yes, Diveley yes, Nussbaumer yes, Oberlin yes, Pancoe yes, and White yes.

A motion to approve the May 22, 2024, special meeting minutes was made by White and seconded by Pancoe. Roll Call: Bellinger yes, Diveley yes, Nussbaumer yes, Oberlin yes, Pancoe yes, and White yes.

A motion to approve the May 2024 bills totaling \$59,184.55 was made by Bellinger and seconded by Diveley. Roll Call: Bellinger yes, Diveley yes, Nussbaumer yes, Oberlin yes, Pancoe yes, and White yes.

Receipts for the month of May totaled \$112,764.93.

Additions/Correction to the Agenda – The July Council, Safety, and Finance meetings will be held on July 11, 2024, due to the July 4<sup>th</sup> Holiday. Location 121 Canal St SE.

See Legislation for additional additions.

#### **Public Speaks –**

Chris stated that Staci and Piper had finished painting the 3-way stop, Welcome to Bolivar, and the library signs. She said they look great!

Chris asked why the Police Banners were not displayed for Police Awareness Month. If they are tattered, torn, or faded, she understands, but if they are in good repair they should be displayed. Dan Oberlin said the lift rental is very costly.

Chris thanked Nathan and Wyatt for their hard work keeping the Village looking good.

Dale Duerr suggested to Chris that more benches around the Village would be nice.

Chris voiced concern about the lack of advertising for the special council meeting held in May. The meeting was advertised in the Times Reporter within the notification guidelines.

Chris asked if the new cameras the council approved would only be visible at Village Hall. She asked that no one off-site or on a cell phone have access. Maria stated if the mayor would like access on his mobile, it should be allowed.

Chris encouraged the council to get the text alert system in place for the Tornado Siren. Robert said the Tornado Siren system has been approved for upgrade and that the residents will be alerted through the siren. Chris stated she would like the text as support as well. Dan stated that only 911 personnel should be sounding alerts.

**Old Business** – None.

## **MAYOR –**

Robert reported that the health department had applied larvicide in areas of the Village to reduce the mosquito population. He said they may continue with the larvicide and possibly add some fog spraying in the future.

Robert was overwhelmed with the fantastic success of the Strawberry Festival this year. He thanked Bolivar Main Street, and all involved for their hard work.

## **COMMITTEE REPORTS**

### **FINANCE -**

Bellinger stated the Village locks on multiple doors are not commercial grade. If upgraded, keys could not be made without approval and only at the Village locksmith which would permanently resolve the issue of re-keying locks when there is staff turnover. An estimate was received in the amount of \$3,100 which will upgrade all locks to commercial grade. A motion to use APRA funding to support the upgrade was made by Bellinger and seconded by White. Roll Call: Bellinger yes, Diveley yes, Nussbaumer yes, Oberlin yes, Pancoe yes, and White yes.

Bellinger stated discussion was held to add the mayor as a check signor at Huntington Bank.

Staley Technologies submitted a bid to add two additional cameras at Village Hall aiming to increase the visibility of village equipment. The estimate was for \$2,000. The motion to approve using ARPA funding was made by Bellinger and seconded by White. Roll Call: Bellinger yes, Diveley yes, Nussbaumer yes, Oberlin yes, Pancoe yes, and White yes.

Bellinger requested approval of Fiscal Officer Maria App and Assistant Patty Smith to be given the \$1.00 probationary increase.

Motion to award a probationary increase to Assistant FO Patty Smith's rate of pay by \$1.00. Motion to approve was made by Diveley and seconded by Bellinger. Roll Call: Bellinger yes, Diveley yes, Nussbaumer yes, Oberlin yes, Pancoe yes, and White yes.

Motion to award a probationary increase to Fiscal Officer Maria App's rate of pay by \$1.00. Motion to approve was made by Pancoe and seconded by Bellinger. Roll Call: Bellinger yes, Diveley yes, Nussbaumer yes, Oberlin yes, Pancoe yes, and White yes.

Bellinger stated that the police officer's uniform allowance will be awarded once a year instead of every six months. Maria said this would be better for the officers and the fiscal office.

Mayor Lloyd purchased "HI-VIZ" t-shirts for the street workers.

Maria briefed the council on the engineering fees incurred as a general retainer when GPD was engaged in January. The amount is for \$3,577.50. All future amounts billed by GPD will fall under the contract for the water line replacement, but this amount did not, and the council will need to authorize the work done before the engagement for the water line replacement project. Bellinger made a motion to pay the incurred fees and it was seconded by White. Roll Call: Bellinger yes, Diveley yes, Nussbaumer yes, Oberlin yes, Pancoe yes, and White yes.

Bellinger said there was a discussion at Finance for the hiring of a zoning inspector who will also be instrumental in reviewing and revising the current zoning regulations. This will be discussed under legal at tonight's meeting.

Bellinger also stated a discussion on concerns with the water billing system and the need to upgrade. This also will be discussed under legal at tonight's meeting.

Mayor Lloyd said he was able to get the mower deck welded. He was offered a \$5,000 trade in value. Mayor Lloyd is seeking a higher trade-in value and would like the council to approve up to \$10,000 using APRA funds to replace the aging mower. White made the motion to allow the \$10,000 and the motion was seconded by Pancoe. Roll Call: Bellinger yes, Diveley yes, Nussbaumer yes, Oberlin yes, Pancoe yes, and White yes.

**Planning and Zoning** – Bellinger stated the Zoning Board advertised, sent out required certified mailings, and re-approved a variance for the two gazebos at the Canal Street Diner. He said the board decided to do this when they found that the first issued variance may not have followed procedure. The board as a precautionary measure re-approved ensuring procedure was followed.

Bolivar Main Street has requested the village to approve a shed they have placed on the village property next to the Santa Claus house.

Bellinger stated that all members of the board of zoning are reviewing the zoning rules and regulations to assist the new zoning inspector in revising the document.

**Safety** – Diveley briefed the council that a total of 59 calls were received in the month of May. She also stated several police officers will be attending training for domestic violence at Kent State. The cost for each officer is \$30.00. Fiscal Officer Maria App has completed the registration for the officers.

**Chief-** Chief Haugh stated the grant request to outfit the new cruiser was submitted to the Reeves Foundation.

**Street & Alley-** White said Street and Alley met on May 16<sup>th</sup>, 2024. Present were White, Nussbaumer, Oberlin, Bellinger, Lloyd, Kaser, and Diveley.

Tim said the committee is discussing paving concerns/ideas for 2025.

Tim recommended two risers be purchased for Eberly to bring the manhole covers in line with the paving done last year.

Tim briefed the council on several locations in the village with potholes and weed control issues that need to be addressed. He said many vacant lots and yards need to be mowed, but that many of the locations have been taken care of already.

Tim asked about the flashing stop signs the village purchased which were expected by June 10<sup>th</sup>. Robert stated they were received and that he and Maria are working to see if they can be returned as they do not meet the size regulation. Maria will continue to see if she can get a release to send back the signs and purchase the proper size.

Tim is investigating the need for a weight limit sign at Park Avenue north of Poplar streets. Bellinger said the weight limit sign on the west end of town coming off of SR 212 needs to be replaced as it is badly faded.

Oberlin stated he received a phone call from a resident with concerns about two harmful trees that may need to be removed in the village. Oberlin will follow up and take to Street and Alley's next meeting.

**Shade Tree-** Oberlin said it is getting too late to plant trees. He suggested replacing trees that were removed be tabled until Spring. Oberlin encouraged using small trees as a replacement because they are more manageable.

**Parks and Recreation** – Zac received information concerning the safety of one slide at the park. He will investigate and report back at the next Parks and Recreation meeting

Zac spoke with the baseball association representatives concerning the kids out on the field when storms are moving through the area. He said they leave discretion to the umpire/coach to pull players off the field due to weather. He said they watch the weather closely and give the player's safety the utmost importance.

**Street Superintendent – None**

**Village Administrator --None**

**Fiscal Officer –** Maria thanked Steve Babik for being so flexible to accommodate the many changes in legislation that he received at the last minute before this meeting stating he delivers every time and that is much appreciated.

**Law Director- Solicitor Steve Babik**

Steve said he prepared a release indemnification and hold harmless agreement that will need to be signed by the Canal Street Diner and the Bolivar Main Street Association owners. This will need to be signed for the Gazebo, tables and benches, and shed placement. He said this document would transfer the risk of loss to them and not let it fall on the village.

**Legislation:**

Resolution to allow two picnic tables and four benches on the sidewalk at the Canal Street Diner between April 1 and October 31. 1<sup>st</sup> Reading.

An Ordinance to approve Bolivar Main Street Association to permanently place an 8x12 shed on village property (south of Santa House), parcel #37-00160-001. 1<sup>st</sup> Reading.

An Ordinance by title only to appoint two (2) council members to set on the Board for the Police Dependents Fund. 2<sup>nd</sup> Reading.

An Ordinance to increase the amount of the trash/refuse service billing to \$16.00 per month for the Village of Bolivar as an emergency, effective for billing in July. Motion to increase the rate to \$16.00 per month made by Bellinger and seconded by Diveley. Roll Call: Bellinger yes, Diveley yes, Nussbaumer yes, Oberlin yes, Pancoe yes, and White yes. **ORDINANCE 10-2024.**

An Ordinance to provide for wage increases of 2% for employees of the Village of Bolivar. Motion to increase employee wages by 2% effective July 22, 2024, was made by Bellinger, and seconded by White. Roll Call: Bellinger yes, Diveley yes, Nussbaumer yes, Oberlin yes, Pancoe yes, and White yes. **ORDINANCE 11-2024.**

An Ordinance to approve the hiring of a Zoning Inspector as an independent contractor as an emergency. Matthew Bailey. Oberlin made the motion to allow hiring Matthew Bailey, as an independent contractor, zoning inspector with a not to exceed 10 hours

per month. Bailey will work on reviewing and revising existing zoning regulations with the zoning board. The motion was seconded by White. Roll Call: Bellinger yes, Diveley yes, Nussbaumer yes, Oberlin yes, Pancoe yes, and White yes. ARPA funds.

**ORDINANCE 12-2024.**

An Ordinance to repeal Ordinance 0-16-2023 combining the positions of Street Superintendents and Village Administrator and appointing Chuck Williams as the Village Administrator as an emergency effective July 1, 2024. The statute requiring residency is waived. Motion to allow the appointment of Chuck Williams as Village Administrator at a rate of \$30.00 per hour, up to 5 hours per week was made by White and seconded by Pancoe. Roll Call: Bellinger yes, Diveley yes, Nussbaumer yes, Oberlin yes, Pancoe yes, and White yes. **ORDINANCE 13-2024.**

An Ordinance to enter into a contract with Innovative Software Services, Inc. (ISSI) for water billing software services as an emergency. Motion to engage with ISSI for water billing software made by Oberlin and seconded by White. Cost \$7,250 APRA funding. Roll Call: Bellinger yes, Diveley yes, Nussbaumer yes, Oberlin yes, Pancoe yes, and White yes. **ORDINANCE 14-2024.** Maria stated this contract is contingent on demonstration.

Steve Babik requested a motion to amend the agenda to include the following two items of legislation:

A resolution supplementing and amending the 2024 annual permanent appropriations and

A resolution to identify the Mayor, Fiscal Officer, Village Administrator, and Council President as authorized signors on behalf of the Village of Bolivar at Huntington Bank and StarOhio.

Motion made by Pancoe and seconded by White. Roll Call: Bellinger yes, Diveley yes, Nussbaumer yes, Oberlin yes, Pancoe yes, and White yes.

Resolution supplementing and amending the 2024 annual permanent appropriations.

**First Reading.**

Resolution to identify the Mayor, Fiscal Officer, Village Administrator, and Council President as authorized signors on behalf of the Village of Bolivar at Huntington Bank and StarOhio as an emergency. Motion made by White and seconded by Pancoe. Roll Call: Bellinger yes, Diveley yes, Nussbaumer yes, Oberlin yes, Pancoe yes, and White yes. **RESOLUTION R-7.**

Oberlin asked how many resumes have been received for the street superintendent position. Robert said he has 3 resumes and will begin interviews soon.

A motion was made to adjourn the meeting until the next scheduled meeting on Thursday, July 11, 2024, by Oberlin and seconded by White. Roll Call: Bellinger yes, Diveley yes, Nussbaumer yes, Oberlin yes, Pancoe yes, and White yes.

Safety Committee, Finance Committee, and Regular Council meeting for July 11, 2024, will be held at 121 Canal Street SE.

The meeting adjourned at 8:05 pm.

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Mayor, Robert Lloyd

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Fiscal Officer, Maria App