

**Village of Bolivar  
Special Meeting  
September 28, 2023**

The meeting begins with the Pledge of Allegiance.

Tim White offers a blessing. Roll Call: App, Bellinger, Dively, Lawver (no), Oberlin, White.

Tedd Finlayson: Ok, this meeting advertised in the Times Reporter and published on September the 24<sup>th</sup> 2023. Said the public work session of the Village of Bolivar council Sept the 28<sup>th</sup> will be holding a Special Meeting the 28<sup>th</sup> of September 2023 at 5:30pm. The work session will cover the following items:

1. 2024 Budget
2. The approval on purchasing a new lawn mower.
3. Second vote on the updated zoning map.
4. Second reading of the ordinance to amend the cost of paving.
5. First reading by emergency to approve the painting/stripping of newly paved streets.

Anyone have any corrections? If not, we'll go ahead.

I'd like to go ahead and go a little out of order.

Barb Kline: Yes, I'd like to leave the budget for last. Get the quick items out of the way.

**JOHN DEER LAWN MOWER**

Barb Kline: First item is the approval of the purchase of the John Deer Lawn Mower.

Dan Oberlin: And we can do this just with a vote (approval yes or no), we don't have to do three readings?

Steve Babik: I put a clause in there for an emergency measure so you would not need three readings.

Dan Oberlin: Thank you.

Maria App: Didn't we already get the mower?

Steve Babik: Yea, and I can speak to that. Levi called me and he said there was a timing issue where they had to have that done. I told him my recollection was that the council had approved the purchase at the last meeting with the trade in and then I had raised the issue related to the need to advertise the selling of the property that was in excess of \$1000. But I said to him and I'll take the heat if there is any, my recollection was that council approved it. We can retroactively approve it but rather than risking losing the pricing now that we've

learned that we don't have to go through the advertising I said go ahead and do I'll do the legislation and we'll bring to council.

Maria App: That's cool!

Will Bellinger: That's awesome!

Barb Kline: Ok. So, the ordinance is: An ordinance to authorize the Village Administrator of the Village of Bolivar to execute a contract to purchase a John Deer Lawnmower and declaring an emergency.

Dan Oberlin: I'll make a motion that we adopt that. That we approve the purchase of the John Deer with the trade in.

Maria App: I'll second that.

Tedd Finlayson: 1<sup>st</sup> by Oberlin, 2<sup>nd</sup> by App. Roll Call

Barb Kline: App, Bellinger, Oberlin, White and Diveley. All yes.

Tedd Finlayson: The motion has passed, thank you very much.

#### **THE SECOND READING REGARDING THE UPDATED ZONING MAP**

Barb Kline: Since it's just the second reading we don't have to do a vote correct?

Tedd Finlayson: Correct.

Barb Kline: An ordinance to replace the official zoning map for the Village of Bolivar and declaring an emergency. Are we going to vote on it since we are doing an emergency?

Steve Babik: If we are already doing the readings it would probably be best to wait until the next meeting. It's only a week.

Dan Oberlin: Did we receive a copy of the updated map?

Tedd Finlayson: We made it, I have it.

Dan Oberlin: I mean is possible, this would be too small.

Barb Kline: We could probably put it on a bigger piece of paper.

Tedd Finlayson: What I can do is take that down to Staples and have them run it through their copier and they can put it on an 8x11. Once we get it on a computer we can blow it up and do more with it.

#### **SECOND READING OF THE ORDINANCE TO AMEND THE COST OF PAVING**

Barb Kline: To amend from the original 4 streets to the 12 we are paving. It took the price from \$135,000 to \$119,041.

Maria App: It went down adding more streets?

Tedd Finlayson: Oh yea, when we first did it we had 12 streets on it. It went down to the county and when they brought their estimate back it was \$135,000 and some odd dollars. Well then, we went ahead and ok'd that. But when that, whoever made the Purchase Order, whoever went down to the county it only had 4 streets on it for about \$80,000 but the county had already ok'd the 12 streets we sent down. They didn't even work off of the ordinance we sent.

More clarification on the price fluctuation.

Tedd Finlayson: Weingard was the only one, that North Star that came in with a bid.

Maria App: The question I have for this on this second reading, they are already paving. Does it make sense to have a second reading when the roads are getting done? They have already ground out the roads. It's like putting the cart before the horse. We're still on the second reading...

Barb Kline: The original was approved.

Maria App: But this is \$40k some dollars more and I haven't seen where we are getting that money from?

Will Bellinger: We approved the \$135,000.

Maria App: Ok but where are getting this money from.

Barb Kline: I'll have to go in and look to see which accounts we are using.

Maria App: Ok, thank you. That's important. I know our paving, street fund generates about \$31k a year. So, whatever we have then out of the capitol account and are we gonna have to go the general fund. That kind of gives me heart burn knowing that they've already started and thinking it through versus our last meeting. Wait a minute here, I would have hoped we would have a PO for that.

Barb Kline: I'll work on that tomorrow.

Maria App: But we're working on the reading now and the paving has started.

Will Bellinger: We approved the \$135,000. Council approved it regardless of where it's coming from. We approved it. Then when the bill came in it was what \$86K. We then approved. And then we have to approve extra.

Maria App: I mean if you are going to spend \$500 you get a PO opened a head of time. You can do then and now's but you don't really get a spank unless it's more than like \$3k. This is a huge then and now. That's all I'm saying.

Barb Kline: Do I have to use a Then and Now if I didn't get the bill yet?

Maria App: Yes, because you are approving a contract. But now that they have started the project it will have to be a then and now. Officially with the new amount not being approved yet. I know it was approved in May, we don't have that right in front of us.

Dan Oberlin: So, It's \$119,000 out the door all said and done. What we need to know is where/what account is paying for this?

Barb Kline: Matt had it all figured out. That's why I can't speak on that right now. I'll get on the phone with him to make sure I know what he did.

Maria App: Do we have an appropriation status? I mean that should tell us where it's coming from. That should be unencumbered, if it's not encumbered then it would be unencumbered and then an appropriation status report.

Barb Kline: I have the comparison budget and appropriated. I don't think you guys have that but I do.

Maria App: Can I take a peek.

Barb Kline: Here you can look at it. You're faster at it then I am.

Steve Babik: I don't mean to further complicate this but I was looking at my notes. In March of 23 I had prepared the resolution to accept a portion of the engineers estimate. And that was based on when we were here, there were certain ones that were being prioritized. So that the resolution that is being repealed in the legislation. Everyone should have gotten a copy, I tried to email it to everyone. There were only 4 that were approved at that time, I thought. The initial legislation the copy that I have you can actually see, they are highlighted. So, I don't know when the entire thing was approved. The last meeting, I was working under the impression that the estimate for the 4 roads had increased from \$80k something to \$119K. I did the wrong legislation because I was just changing the amount in the initial legislation from \$80k to \$119 and then last meeting that's when I learned oh no it's not the same 4 roads that the cost went up, we're just approving the whole thing.

Maria App: Looking at the final appropriations for 2023, assuming nothing was used out of these funds, we have a total of maybe \$100K, in the Street fund and the Capitol fund and that's using all of it. So, we're still at a deficit of \$19K and some odd dollars. So that, where's that gonna come from?

Barb Kline: And you're looking at what? What fund?

Maria App: Capitol fund. \$38,200 is what we had appropriated for the street fund. Again, and that's assuming that nothing has been used out of that. Or if you have anything earmarked out of that they are fine, for other projects.

Dan Oberlin: I have a question. I should know this, and I apologize, but this is what we've been using in the years prior in spending. Or is this a huge difference?

Maria App: It's drastically more. Usually, you have to wait a couple of years because you usually only generate \$30K thousand in your street levy. One year we went out of the box, 2021 we paved on Sassafras. I think we used an extra \$50K out of our general fund which we never typically do, but we used that extra money because we didn't have the money in our Street Construction fund, and we used some from the Capitol fund. So, we keep kinda notching away at that Capitol fund, we'll deplete it completely. Now we're gonna start on the General fund and we're going into some pretty radical expenses for next year so, I would highly caution the council to take a look at how the money is being spent and where it's being spent. That's a dilemma.

Barb Kline: I can log into UAN and tell you what's in those funds.

Maria App: When was that report generated?

Barb Kline: This morning.

Maria App: OK, so we know that's when that was appropriated. I'm interested to see what has already been allocated.

Barb Kline: OK, let me look at that real quick. So, the appropriation status report for 2903...Capitol Funds 2906...what about 2011

Maria App: Nope, your 2011 is Street and Maintenance, your regular street fund. It'll be 2903, I think. 2906 is Capitol and 2903 is your Street Levy.

Barb Kline: Well, I was gonna see if there's anything left in 2011 that we, are we sure we can't use it out of that.

Maria App: Well, that's dangerous too, you have to think about what's rolling over into next year. That's a whole other topic to talk about for number 5. So, I'd be very careful. We need to make sure we have enough to get us through the first three months for appropriations.

Dan Oberlin: Do we have to find that right now? Can we move on to the next thing? I assume we have enough money and we're gonna pay for it. But I mean do we have to have dialog going on between two people, it's all Greek to me. Can we move on to the next item?

Maria App: I understand what you're saying Dan, but I think we have to know where the money is coming from.

Dan Oberlin: We have already proven we have the money, and you doubt that we're gonna have trouble finding the money.

Maria App: We're gonna take it from the General Fund. But I think we as council needs to know where we are spending it from. \$35K from Street and \$60K from the Capitol Fund. I mean we

are going to be voting and looking at a budget here soon. We are going to deplete and radically change this budget.

Will Bellinger: We'll have to do an appropriation at some point to move that money.

Maria App: Now see for general you don't have too. You can take it right from there. You can't move anything from any fund to the General fund. You can't move in-between funds but you can take anything from General. We can keep moving on, but I'd like to know before we leave tonight on what are our balances.

Barb Kline: I'm wrong, Matt did create a PO for the North Star Asphalt. It's got \$119,041 in it. So we need to find the remaining...no that's total.

Maria App: What funds did that come out of, that PO?

Barb Kline: It came out of:

2011-620 \$8,000

2021-620 \$4,045

2101-800 \$10,000

2903-610 \$37,500

2906-800 \$59,496

And that should total up to \$119,041. This is the problem with only doing the job half of the year.

Steve Babik: Do you know when that was done, just out of curiosity?

Barb Kline: It was early in the year. 6/21 certified. That must be when we got the bid back.

Dan Oberlin: We're good then?

Barb Kline: I'm sorry everybody.

Maria App: I'm sorry too, it just made me really nervous.

Dan Oberlin: So, are we ready to vote on this Ordinance?

Tedd Finlayson: Should that go through an emergency then?

Steve Babik: I have the emergency language already in that since we had already addressed that, and we are just correcting it. Section 8 is the emergency clause. So, the council can vote on that tonight.

Will Bellinger: Let's do that.

Barb Kline: I'll read it by title: An Ordinance to Accept the Tuscarawas County Engineers 2023 Paving Estimate for the Village of Bolivar and declaring an emergency.

Tedd Finlayson: Any other questions? Big or little concerns. Can I have a motion to accept that?

Dan Oberlin: I motion to accept.

Tim White: I second.

Barb Kline: Roll Call: All Yes. (Lawver not present).

### **PAINTING OF THE STRIPES ON NEWLY PAVED STREETS**

Dan Oberlin: Now we are going to the painting of the stripes. Are we going to talk anymore about this? I want to be sure I'm clear on this before we vote on this. We are talking about the painting of the stripes that's being done on the paving that is happening now.

Barb Kline: Correct.

Tedd Finlayson: Anything that the covered with the new paving.

Dan Oberlin: We did have that in the original estimate?

Tedd Finlayson: It's a different company. At the last meeting, you guys asked about the epoxy paint. I got a hold of Love Co. and they don't do that. We'd have to get someone else to do that. She said they didn't even give a quote because it's too late in the year for them to do that and it'd be pretty late in the summer before they'd be able to get to it for next year. She did say it's really expensive. The original quote I have from Love Co. for what we had was \$2,932.20. That's just doing mostly downtown and around Walnut St. and that. Then I went and asked them about Park Ave South from 212 to the Township Line down by the fort. It's almost nonexistent down there. That was another \$1200.

Dan Oberlin: Oh, for the painting of just that, I'll bring it up in Street and Alley. But I was told there is big chunk out there.

Tedd Finlayson: A chuck hole or a sewer?

Dan Oberlin: An indentation or could have been a sewer. Now we're gonna have some of that too and we're gonna bring that up in Street and Alley but there are several manhole covers and stuff that are just unacceptable.

Tedd Finlayson: We found out how to fix that.

Dan Oberlin: They need risers.

Barb Kline: So, Levi's gonna do the risers?

Tedd Finlayson: Yes. We'll have to buy some, they make inch, 2 or 3 or 4, whatever you might need. We can get them pretty close. Everything they put down is an inch and a half. Anything

that they put down we can get it flush. There are some that are bad. Whatever your feelings are on that, I have two quotes. It's gonna take 6-10 days once they get called to be over here to get started. Any feelings on which one you'd like to do? Just the downtown or add in Park Ave?

Dan Oberlin: Do we need to figure that all up or can we just take the two bids?

Tedd Finlayson: Not for that amount of money. I called 4 different places and 2 didn't even return my call. One said is Love Co. a bid? I said, "Yes." He said, "We're not bidding."

Maria App: Love Co. is the cheapest. They are great. Super easy to work with. Chris is great to work with. I would say, I'm gonna speak outside of the box here, but this is the first reading, but the paving is done now. Do we have legislation for emergency on that?

Barb Kline: Yes

Maria App: And do we have the monies...

Barb Kline: That's what I'm looking at now. This can come out of Street Repairs and Maintenance, right?

Maria App: Right, but I don't know if we are going to have anything left after that PO.

Barb Kline: Well the PO would have taken it out of what I'm looking at now, right?

Maria App: Yeah, the PO would have been taken out of 2903.

Barb Kline: I was looking at 2011-620 there's still \$5,556 in there.

Maria App: What's our fund balance in there?

Barb Kline: If I'm looking at the right reports there's still \$5,556.26.

Maria App: I mean what do we have as far as the fund balance 2011 all together? For wages, PFPD, OPERS..

Barb Kline: Oh, ok Fund Report, Appropriation Status.

Maria App: And before it starts with the wages it will have the street maintenance 2011 and it will give you an amount. It might say \$30k.

Barb Kline: It doesn't have that. It starts out at 2011-620 which is salaries then it goes into OPERS, Medicare, it's all broke out and then for maintenance and repairs I was looking at. And we have money in there for other contractual services that's over \$6000, over \$5000 in repairs and maintenance, and operating supplies has almost \$4000.

Maria App: I don't want to use that one. We still have 3 months left in this year. Contractual services I would say.

Dan Oberlin: Do we know what this is going to cost?



Maria App: Yeah, \$4132 if we went with all of it.

Dan Oberlin: And that's Canal Street and where else?

Tedd Finlayson: Water St, Canal St, North...

Dan Oberlin: They all need it right. We are doing any alley's or anything.

Tedd Finlayson: We're just putting down, we went around and looked at it. We're gonna be doing the parking lot over here.

Loretta Diveley: And which paint are we using?

Tedd Finlayson: Just the regular traffic paint.

Barb Kline: 293220 was the roads we just redid and the price for Park was \$1,200? That's the total then \$4,132.20.

Tedd Finlayson: Yes.

Will Bellinger: Yes, I agree we should spend it. For both of those.

Will Bellinger: I'll make a motion.

Dan Oberlin: I'll second.

Barb Kline: Vote/Roll Call. All Yes (Lawver, not present)

Tedd Finlayson: Thank You.

## **2024 BUDGET**

Barb Kline: I've printed out the budget for everyone. This is the way UAN spit it out. The column 2024 takes into account what UAN spit out along with colors. UAN Numbers are in Red, Blue numbers are the recalculations. Maria maybe you can tell us why the numbers don't match up. I couldn't figure it out. The Green is what the different departments requested to be added into the budget. Page 1 has no changes being made. Property and other local taxes are around \$55,260.

Will Bellinger: So, for 2023 the numbers you have here is that a projection or the current numbers?

Barb Kline: That I couldn't figure out either. Maria do you know. When I printed that out today, is spitting out what's current or just going by projection?

Maria App: Now the numbers might adjust, I'm a little bit rusty on that. But, if I may interject. Let's just get the cards out on the table. I've done this before too Barb, this is gonna have to

wait. There's no way this budget is ready to go the county. We need, and what I would like to see is the actual report from UAN.

Barb Kline: I sent that to you today.

Maria App: Ok. I want to see that. That will be actual. Those pages will all be together and I can take the notes from the margin. But, the reason I am saying we have a little problem is your looking at the first set for the General Fund, you go to the last page and it will show a total for the fund balance, if you go to 2020 for fund balance it says \$685,598.00. That would have been our start for 2021, so at the end of each year, that's gonna be your start. End of 2023 we have \$656,671.00, the start is showing is \$733K and something so right there that is showing we are off \$80k or so. That's a big problem.

Barb Kline: That would be adding in projects.

Maria App: Then it should be less. If you're adding in more for 2024.

Barb Kline: So, what I did, we added in 3% for inflation for expenditures for electric and all that.

Maria App: Ok, yea I'm good with all of that.

Barb Kline: I said revenue is going to go down, so I took that down 3%. Due to possible things going on in the country.

Maria App: Plan low for your revenue and high for your expenses.

Barb Kline: And that's what I did.

Maria App: But the carry over numbers should still be the same.

Barb Kline: Ok, that's one thing I didn't fully comprehend.

Maria App: And that's one thing I've noticed on all of the funds.

Barb Kline: That's an easy fix.

Will Bellinger: Ok, so what's the difference between fund balance based on excel and then based on calculations? Page 4 of 20.

Maria App: I don't know what that is. Maybe that was just something that was added in?

Barb Kline: Yes.

Will Bellinger: Ok, but those are massively different. If you're by like \$5,000, I'd be like ok, but you're talking \$450k from one balance, based on calculations. Is the number you're going to end up with?

Maria App: I'm gonna be honest with you, I really don't know.

Barb Kline: Based on our calculations that's where I added in the 3% inflation, the projects people want, so expenditures are going to go up if you approve everything. We took revenues to go down, especially with the school leaving. Probably should have taken our more than 3%.

Will Bellinger: Ok, so we go to the next page. You've got paving \$150,000, etc. Is that what you're adding in, based on calculations. So, what's excel.

Maria App: There's no way we are going to have that for paving next year. You'll be lucky to get that in two years.

Barb Kline: That's a wish list. You guys are to bring that to life. Based on excel, UAN spit it out and in excel they didn't match up and we couldn't figure out why.

Maria App: Why are we using excel, I don't understand that? So, they have template in UAN and you can do your draft budget. You go in by the fund and you can plug in your numbers, it's a pain in the butt. I'll be honest. I would highly recommend, it would be a good time for Paula to come in. That's worth your weight in gold, I'd pay her double just to do this because it's so important. That's gonna tell you the full story, your gonna plug it all in. Anytime UAN, you want to add something, keep the side notes, don't put anything in until they are approved. For one paving is just not realistic, you'd have to use the whole General Fund. I don't think anyone wants to do that. If we had an emergency street, I can see ok yea maybe we can get that done. Even with the sidewalks and tree removal. Sidewalks, maybe. Equipment, we do need to start budgeting for equipment for the street dept. We are gonna get crushed one of these days when we need to replace that international truck.

Will Bellinger: It's my opinion, we've spent a lot of money the last couple of years on paving. We've got the police cruiser coming out of the budget this coming year. I think we put any paving on hold for next year. I don't think there are any streets that are that desperate for repair.

Dan Oberlin: Well, I don't know. Have you done a survey of that?

Will Bellinger: I've been around.

Dan Oberlin: Well I'd like to do a survey. Am I wrong, Maria, in the past we've always paved some every year?

Maria App: No, what we've done is, sometimes every other year we'd try to do something to work on the patching.

Will Bellinger: I say unless we've got something really bad we can address it, but otherwise we put paving on hold. We're losing the schools income, we don't know what's gonna happen in the economy. That could drop. We tighten the belt. As far as I'm concerned, we jacked the salaries up, we need to tighten the belt and ride it out. Go minimal other than buying the cruiser and we see where we're at. Maybe then like half way through the year, it's going well and we can see that, maybe we can say hey, we can do a project. There's potential of a water line issue. We've done really well with our spending. Now it's time to take a break. Take a breath and see what 2024 brings. I want to tighten the belt for 2024.

Barb Kline: So, do we want to put any money aside for equipment for the street department, may be \$5k?

Maria App: So, what you want to do with that is for the 2011 accounts, you can also look at your State Highway. I know we just used for the paving and that, a lot of the permissive. Which is 2101. I don't know how much we still have in the State Highway, I know when we did the tree trimmings we could have used, and we can still move it. I would recommend calling LGS getting their opinion on that. I still think we could use the State Highway fund because the tree's that we're trimming its impairing traffic. Where ever we can find creative ways to shift money and reallocate. One other thing, before I forget, that I saw was a red flag, I want to make sure we take care of before your end. The last page of the General Fund, there can't be any balances in your contingency account 3930. That has to be brought to 0.

Barb Kline: Ok, thank you. I was going to ask about that. Any contingency?

Maria App: Yes, any contingency. Which is really weird, you put money in there you use it in case you need too, if you don't have a PO for something. Then it has to go back, reallocated.

Barb Kline: This is the stuff I needed to know a long time ago. So, I can use that fund to cover another fund to cover a PO?

Maria App: We'll chat about that. We don't have to tie up time in this meeting for that.

Barb Kline: And you said the State Highway fund, see what we have in there.

Maria App: And also, let's look in the Permissive Fund. We'll see what's in that. That's where you can start to set aside some monies or just reserving. We could use the Permissive for some equipment or use State Highway. We can do mowers, but it can be used for vehicles. We can also talk about the Village User handbook. It has a lot of information on what those funds can be used for. It really spells it out.

Tedd Finlayson: The UAN part of it? I look through that all of the time. It's so vague most of the time. It tells me to look somewhere else. It's a good place to start.

Maria App: Another good resource is Larry Ledford. If I get stuck on something. He's a good resource. He sent me some good information on the Permissive Account.

Tedd Finlayson: The budget itself; I do have a couple of questions. Looking at this, the contract for Steve at GPD. We're gonna have to start paying them money soon. It's gonna come out of...

Will Bellinger: We're gonna have to pay then a retainer, right?

Maria App: No, they were gonna give a few options. One was a retainer and the other, they had some other variables that I haven't seen yet.

Will Bellinger: It was a pay up front, or make some type of quarterly payments. To help spread it out.

Tedd Finlayson: We were supposed to get back with them once we got enough people to know what we were going ask for. Depending on which way we go, we're gonna have to decide. He said they can start within 30 days.

Barb Kline: Maybe have them hold off until January.

Maria App: So, part of that money would come from Water. I'm assuming some of that stuff is going to be used for the water lines. You can kinda map it all out. As far as what we think we know we are going to have first. Erin was saying, once we do start, they can start to incorporate those items into a grant to try to apply for the funding so it can get reimbursed.

Will Bellinger: I thought water was their big project.

Tedd Finlayson: Yea, the whole original stake in the ground is the water lines. They said well if you're doing water lines you're gonna be tearing up the roads, while your doing roads then you've these grants for sidewalks...it just all kind of snowballed. I said yea, write it all down, let's see what's out there.

Will Bellinger: Whatever fund money, we've got that whatever fund money, that \$102,000.

Tedd Finlayson: Yes, the HARPA funds.

Maria App: And we have to use that by 2024.

Barb Kline: And we have to have that allocated out by the end of 2024.

Maria App: Yeah, so whatever we can use with that. I would have no problem with that. But I think you'll be safe putting some in Capitol, once we get the new distribution. Allocate a part from there, a part from water, and the general fund. I would even talk to Erin Wright and see if she has any other recommendations. We're not gonna use it out of the Street fund. Although, with all this paving, you have that money coming into play and that's only \$31k, you have about \$15,500 coming in Feb/March.

Tedd Finlayson: And we're looking at another program other than UBMax. The one I looked at had a \$3500 buy in and then a monthly fee. We need money for that in the budget if we go that route.

Maria App: Where's that coming from, what's that company?

Tedd Finlayson: The county is changing theirs also, they are having so many problems with UBMax.

Discussion on if they use UBMax.

Tedd Finlayson: They told me about Cubic.

Barb Kline: I've also had Meghan look into some as well so we can get a good feel for what's out there. I really want something that is user friendly for the residents and for Stephanie and I. Or whoever is pulling reports and such. I have a wish list in my head, it's pretty long. I'm really hoping they can meet at least most of them.

Maria App: UBMax is 100 times better GSI, they stunk.

Barb Kline: Well the problem with UBMax is they have been bought out twice now. It's now G Works. They aren't putting any money into it because they want me to go to their program.

Maria App: Have you checked with Innovative? I thought they were kind of pricey. We used that for our tax program. It's was like \$5,000 for the year, but they might be more competitive now.

Barb Kline: I'll check with them. We need something better. Right now, if you're a land lord you can't just make one payment for all. You have to do individual and you charged that fee with each. You can't do any bill pay, auto deduction. I am hoping for something like that.

Maria App: Another thing, say someone's bill is \$150 you can't pay \$160, things are all manual.

Will Bellinger: Ok, let's get back to the budget. On page 3, the General Fund. Looks to be maybe page 5 or 6. That's your expenditures out of the General fund correct?

Maria App: Yes.

Will Bellinger: Ok, so, for 2020 we spent just under \$300K, then \$350K almost \$400K

Maria App: You want to know what that was? We had an extra \$47K-\$50K for the downtown project from the General Fund.

Will Bellinger: Ok, and then \$340K. Now we're at \$373K is that final or?

Maria App: That's what is projected through the end of this year. Then the Appropriation Status is going to tell us where we are YTD. Then you can kind of gauge where the next 3 months is gonna go. So, if we've used \$300k so far you can divide that by 3 and get what you need for the end of the year.

Will Bellinger: Ok, to me we are losing the income out of the school. We've given raises out this year, we don't know what next year is going to be like. I do not want to raise our expenditures at all for next year. I want to keep it flat. We'll have to find the \$60k in the budget for the

vehicle. Pull \$5000, from here etc. to equal out that \$60k and try to be pretty frugal with what we do. Once we get to mid-year, if we're having a rough year, we'll tighten even further. Things are going to good, then we start to set some of that money aside for future equipment for the Street Department instead of, to me, next year we need to tighten the belt. We aren't going to do anything crazy. Standard raises, but we have to tighten it down. We aren't the US Government and we can't just print more.

Laughter and chatter.

Will Bellinger: I don't mind spending money, but with the potential economy drop, and we've already lost \$15-\$20k we need to tighten down, get through next year. By this time next year, we'll have a better idea. Things are good for the economy, we can look at increasing the budget for 2025, paving things like that. Or if we're in a bad way, not only could we have to cut this budget for 2024 but for 2025 as well. I don't want to spend on things we don't need to. I wouldn't spend on a police vehicle until April or May until we have an idea of where we are at. All the sudden it could be like, hey we need this money.

Barb Kline: Plus, we have to put a bid out there. If the bid comes back higher than what we have allotted to spend then we don't have to do it.

Will Bellinger: Well the bad part is that it's only going to get more expensive.

Dan Oberlin: We don't need a new vehicle, do we?

Barb Kline: Well yes, the older one has already exceeded the recommend miles.

Will Bellinger: Yeah, we're hurting on that one.

Dan Oberlin: And the other one is two years old? The one we got with COVID money.

Maria App: That one we got in 2021. We put the bid out in 2020 and got it in 2021.

Dan Oberlin: Ok so two years old.

Maria App: Which they should be lasting more than that!

Will Bellinger: We used to run 3 now we only have 2. I thought we did.

Discussion on what was used in the past. Possibly only using one, but no it would be burned through so fast. Maybe we could use one until it's done, then use the other. Discussion on what the contract is with Zoar.

Steve Babik: I'll take a look at it, or you could Barb. Usually it can be amended. Most good neighbors in government would renegotiate it. If they are going to hold us to it, there is a termination for convenience or there are some gratification ways, was it properly rectified. A lot of people don't pay attention that a contract requires a Village Administrators signature or a

Mayors and a Fiscal Officer or clerk. And only one person has signed. First, we could just reach out and say, hey we are losing money on this. As a good neighbor I would hope that they would want to talk to us. The contract most likely has a provision in it for an amendment though.

Will Bellinger: Ok, we can look at that. My recommendation for the budget is you guys sit down look at what we approved for this year and set that same amount except, adjust for salary increases and the \$60k for the police vehicle. Bleed that out of where you need too. Come back with the revision. Some expenses are going to go up like electric. Things like sidewalks, paving, that stuff that we can attack and pluck out of those across the board to find any extra money to boost up our electric bill, salaries.

Tedd Finlayson: This doesn't have to be in by the end of the month then?

Maria App: Well it should be but let's get a hold of Larry and let him know. We went through this when we were doing the Downtown Project. Either way we can't put it in now. We can take the spank, rather than put it in wrong. We would burn. You don't need that.

Will Bellinger: I would think, isn't the budget in there from last year?

Barb Kline: Well then let's pull that up.

Maria App: That's what you do, you pull that up and it's going to have all of last years numbers then you can just plug in the numbers.

Will Bellinger: To make it simple. Last year's budget let's say was \$300K, ok we'll we're going to \$5000 here to electricity, \$10,000 here for salaries, but that \$300k stays the same. So, this amount is going to go up internally but the bottom line isn't going to change.

Maria App: Even if it does change it will be a nominal change. PFPD, the OPERS they weren't really in line with the actual wage. Say the wage was \$10,000 the OPERS should have been \$1400, and it ended up at \$2800. So, try and get that more in line with where we are at. What ever your wage is for salaries times that by 14 and that's what your OPERS amount is going to be. Their share comes out of the check. If it's PFPD then you multiple that by, if you have \$80,000 in wages that's split between two funds, times that by 19.5%. When you do that and let's say that 19.5% and it comes out to \$3000, make it \$3400 to cover over time. Have that cushion.

Will Bellinger: But then take that out of some other budget.

Maria App: What's that?



Will Bellinger: For the budget. What I'm saying is that if you need an extra \$1000 in one place you have to reduce another account by \$1000. We can't just bump and leave it. We say ok, that went up something else has to go down \$1000.

Barb Kline: Well we said we aren't doing any paving next year. So, whatever we had a set aside for this year's paving...

Maria App: Leave that \$31,000 because that's going to be coming in from the county auditor and we'll just leave it at that. We don't have to appropriate all of that. In fact, I would strongly urge you to not appropriate everything you have coming in. Say you have \$30,000, plus your rates should tell you what you are bringing in next year. Maybe budget \$10,000 that way you have money there and you don't have to worry about running to council. That will more than cover a hot patch, or something like that you may have.

Will Bellinger: Right, any discretionary spending that we have in the budget, you know better. That's the areas I would take out of and just whittle those down. When really get into something we really can just spend General fund money.

Maria App: Plus, I would like to see more discussion around the wish list versus just seeing it put into the budget. You can change that budget at any time. I'd rather discussions with council.

Barb Kline: Do we want to start to put away money for the water project.

Maria App: We just don't appropriate, see what we did from this past year and then base your budget off of that. I think we have like \$500,000-\$480,000 in there I think.

Barb Kline: I'll have to look at it.

Maria App: What I would like to see Barb, is to get an updated Appropriated sheet. I'll look at this over the weekend. Definitely get a hold of Paula. I just don't have that kind of time to come in, I wish I did.

Will Bellinger: How much are we using her?

Barb Kline: Not much. I was waiting until we found a replacement for me and hoping that would help. Why spend a lot of time on me?

Will Bellinger: Well that will help with the budget.

Barb Kline: I did send you the one UAN spit out and then the one we touched up. You have that in your email.

Will Bellinger: Do you know why UAN and excel would be so drastically different?

Maria App: No because we should just be importing directly from UAN and exporting to excel. It's only if things then are getting changed at that point in time. Ear marking certain things.

Tedd Finlayson: Just a couple of things here. We don't have a fund here for the Water Works Park or Shade Tree. There's no budget for that.

Barb Kline: I thought we had something on the General.

Tedd Finlayson: We have the Zimmerman Park...

Maria App: We haven't used that since 2013. Unfortunately, we can't get rid of that fund. Once you have it. You don't have to print it, it can be deactivated. But it's always going to pop up.

Tedd Finlayson: I was just thinking I can't even use that. I was looked at a lot of grants and they want to know what your budget is for that area. I don't know, we don't have one.

Barb Kline: I can give you the PO's we've generated for the trees and you can use that as starting point as a budget.

Maria App: I forget the number off hand, but 670 I think is sidewalks, 1000-670.

Barb Kline: It's got \$5000 sitting in there. 1000-670-396

Maria App: Ok see, you can't roll those numbers over from like 1 year to the next. But when you set your budget I wouldn't increase those numbers but to try and see what we use. But to your point Tedd, it's 1000-390 in the General Fund that would be your leisure, your parks.

Tedd Finlayson: So, to get that I'd really have to go fishing through the budget to get this number.

Maria App: There's a book that is a legend that tells what each of these items are. I think 410 is zoning, but I do believe its 1000-390.

Barb Kline: I was hoping for the playground and some of the tree's we wanted to use it for that. I wanted to look for grants. There are all kinds of grants out there we can apply for play grounds, equipment stuff like that. So, once we get my replacement in and that person up to speed a little bit. I can spend more time working on stuff like that in my spare time. We really need to spend more time on it, and not use our budget for that. That's what I'm really hoping for next year.

Dan Oberlin: I mean sporadically, but we haven't really planted many trees lately. We've taken a bunch down. I'd like to do some every year, much like we were talking about doing it with the sidewalks. That's something too, the sidewalks are extremely poor. We have to focus on that.

Will Bellinger: But we've got the west side of Park pretty good. That's where everyone rides their bikes and starts to get on the trail there. We've got other things we have to do but that's good and was a concern of mine.

Dan Oberlin: We've got dozens of trees on Park Ave. that have to come down. Doesn't have to have to happen this year.

Tedd Finlayson: I've got a guy that quoted us like \$4200 to do an appraisal for the school property and the village properties just to let us know what we have for monies available.

Dan Oberlin: Anybody that hasn't gotten an accurate real paid appraisal, it's totally worth it.

Will Bellinger: Let's get a couple of quotes on that for appraisals. I have no idea what that would even cost.

Tedd Finlayson: I know when we sold our house they were pretty big difference in the appraisals.

Barb Kline: Not multiple appraisals, just bids on the actual appraisal process.

Will Bellinger: Yea, so three companies bid on the appraisals. You could have one come in \$2500, another at maybe \$6000 and you've said you got one right now for \$4200. We need to get a better idea.

Dan Oberlin: I think we've all learned too over the last few years about the interest rates, how it changes in values, real estate has been crazy.

Will Bellinger: Yea I mean we can gauge a few things from the economy and it does help. "Hey your house is worth \$250K and then it starts to decline and all of the sudden it's \$200K". Right now, we just have no idea on what we can get from this property. I'd just like to see multiple quotes.

Tedd Finlayson: Ok, sounds good. I have this one person and I'll look into a few more.

Will Bellinger: Ok, you got have anything else? Is there any chance we can have the budget next week?

Barb Kline: If I can get Paula in then I think we should be able to vote on it by next Thursday.

Tedd Finlayson: Yea keep checking your email and try to get a copy if you want to look at it.

Maria App: One thing I'd like to discuss but we'll have to talk about next week. Is checking with the fire department to see if we can go back there again. Especially during the winter months. You know sometimes we have close to 20 people or so in those close quarters.

Tedd Finlayson: I can check.

Barb Kline: I'm going to be brining a calendar with me to our next meeting as well for us to look at. There are several meetings that fall on holidays next year that we'll have to look at. I think it's good for us to vote on this ahead of time and just get that done. "These are our meeting dates." We can have those published ahead of time and make sure everyone has plenty of time to see when those are.

Maria App: We can have that up on the website in plenty of time.

Will Bellinger: It can be up on the site beginning in January.

Tedd Finlayson: Ok, anything else? Ok motion to adjourn?

Dan Oberlin: I'll motion.

Tim White: I'll second.

Roll Call = All

We are adjourned.

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Mayor, Tedd Finlayson

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Fiscal Officer, Barb Kline