

ORDINANCE # O-10-2022

AN ORDINANCE TO EDIT ARTICLE 17.6.1(C) "VILLAGE ISSUED CREDIT/PURCHASING CARD POLICY-AUTHORIZED EXPENSES" OF THE POLICIES AND PROCEDURES MANUAL

WHEREAS, the Village Council for the Village of Bolivar wishes to amend the policies and procedures for the Village regarding current legislation;

WHEREAS, the Village Council of the Village of Bolivar, Ohio, wishes to edit the policies and procedures to add refrigerator, microwave and coffee pot as authorized purchases, with a purchasing limit of up to \$1,500.00 to permit materials needed to install and/or secure these items for proper use.

NOW, THEREFORE BE IT ORDAINED by the Village Council the Village of Bolivar, Ohio, as follows:

Section 1. The Village Council for the Village of Bolivar hereby amends the Policies and Procedures of the Village of Bolivar, Article 17.6.1(C) as follows:

Credit cards may be utilized only for purchases related to the business and activities of the Village of Bolivar, up to and including the following: food expenses, transportation expenses, gasoline/oil expenses (Village vehicles), motor vehicle repair/maintenance expenses (Village vehicles), office supplies, **refrigerator, microwave and coffee pot (with a purchasing limit of up to \$1,500.00 to permit materials needed to install and/or secure these items for proper use)**, departmental operating supplies, telephone expenses, lodging expenses, internet service provider expenses. (All per diem amounts and restrictions within the travel policy are still applicable.)

Section 2. This ordinance shall take full force and effect thirty (30) days after its passage.

Section 3: All Ordinances or Resolutions or parts thereof inconsistent with the terms of this Ordinance are hereby repealed.

1st Reading: January 3, 2022

2nd Reading: February 7, 2022

3rd Reading and PASSED: March 7, 2022

ATTEST:

Patty Smith, Fiscal Officer

Tim Lang, Mayor
APPROVED AS TO FORM:

Attorney Tara Wright-Timberlake
Legal Counsel, Village of Bolivar