

VILLAGE OF BOLIVAR

COUNCIL MEETING

October 5, 2020

(Teleconferenced as advertised in the Times Reporter due to COVID-19)

The Bolivar Village Council met in regular session via GoToMeeting teleconference on **Monday October 5, 2020**. The meeting was called to order by the Mayor at 7:02 pm. The Pledge of Allegiance was said. Lloyd opened the meeting with a prayer. Gettan, Lang, Lawver, Lloyd, Oberlin and Vincent all answered to roll call.

Lloyd moved, seconded by Vincent, to accept the previous meeting minutes. In a roll call vote, all members present voted yes.

The Fiscal Officer read the bills for the month of **September which totaled \$43,112.98**. Lang moved, seconded by Lloyd, to approve the bills. In a roll call vote, all members present voted yes.

There were no corrections and/or additions to the agenda.

PUBLIC SPEAKS – none

OLD BUSINESS –

Welcome packet status – The Mayor advised she has emailed the final copy to App. The Mayor also advised she added 4 pages related to the COVID-19 pandemic and will forward copies to council for their review.

The Mayor advised she still needs pictures taken for the ID badges; she is requesting everyone who has not done so yet to set up a time with her to get their picture taken at Village Hall.

MAYOR – Advised Trick or Treat will be held in the Village October 31, 2020 from 5:30 - 7:30pm. There will be no party held this year due to COVID-19 restrictions, but the Lions Club and area business will be providing treat bags to the children at the Bolivar Intermediate School. If you wish to participate please leave your porch light on and always wear a mask and practice social distancing. Please do not distribute homemade goodies this year due to the restrictions.

The Mayor reported she continues to participate in Mayor's meetings and webinars on the latest COVID-19 information and communicates with the residents of the village.

COMMITTEE REPORTS

FINANCE – committee Lawver deferred to App.

App reported the combined interest for STAR Ohio & STAR Plus for the month of September was \$78.70 and bank interest of \$5.81.

App presented Resolution R-13-2020 to accept the Amounts and Rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor. Lang made the motion seconded by Vincent to approve **Resolution R-13-2020 to accept the Amounts and Rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor**. In a roll call vote Gettan -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

App presented council with **Resolution R-14-2020 to amend appropriations** in the Enterprise Improvement Fund. The Enterprise Improvement Fund (water meter project) will be decreased by \$295,000.00 since not all the funds will be spent in 2020. Additionally, there will be an increase in the CRF funds by \$34,995.00 for police wages and benefits. Additional

appropriations will increase police wages and benefits by 75% to \$26,216.25 and operating supplies by 25% to \$8,738.75. App advised these appropriations are not locked in at this time. Lang moved, seconded by Lloyd to approve Resolution R-14-2020 to amend appropriations to decrease the Enterprise Improvement Fund (water meter project) by \$295,000.00 and to increase the CRF funds by \$34,995.00. In a roll call vote Gettan -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

App proposed using the third payment of CRF funds of \$8738.75 for small business grants to businesses in the Village. It was discussed as to which businesses could apply to the village for these grants and how much would be awarded to each business. Lawver suggested 50% of the \$8738.75 to be used as grants to the small businesses. Lang advised that hospitality businesses located within the village limits that have been affected by COVID-19 be eligible. Lloyd suggested that business submit eligible receipts for reimbursement. The amount would change the amount appropriated to operating supplies to \$4700.00 and \$4738.00 would go to small business grants. The police wages and benefits would remain \$26,216.25. Lang asked if only a few businesses participate would the remaining amount be redistributed to other businesses? Solicitor Timberlake stated the grant awards would be on a first come first served basis and businesses would submit eligible receipts within a specific time frame and a cap would need to be established. Lloyd asked if Hennis Care Center could participate. App stated the State is recommending the awards should be given to restaurants/bars. Lang suggested awarding a grant to Bolivar Pizza in the amount of \$500.00 since they remained open during the state shut down and the other businesses would be eligible for up to \$1050.00. App advised she is waiting on further direction from the Auditors office on the sub grants. Lang moved, seconded by Vincent to sub grant a portion of the CRF funds to Bolivar Pizza in the amount of \$500.00 and other businesses would be eligible for up to \$1050.00. In a roll call vote Gettan -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

App presented the Ohio Rural Water Association annual membership dues in the amount of \$135.00. Lloyd moved, seconded by Vincent to approve the expenditure of \$135.00 to the Ohio Rural Water Association for annual membership dues. In a roll call vote Gettan -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

Lawver requested council approval to purchase anti-putrefaction masks for the police department during the COVID crisis. Cost of five sets of these masks are \$1560.00. Lloyd moved seconded by Lawver to purchase five sets of anti-putrefaction masks for the police department with CRF funds in the amount of \$1560.00. In a roll call vote Gettan -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

Lang presented council with a quote from Core Main for Smart shore trench shield equipment in the amount of \$8000.00. Lang advised this is a bladder system that is portable and very easy to use and folds up into a carrying case. An air tank is used to air up the bladders. Vincent stated it is a very valuable piece of equipment to keep personnel safe, Lloyd likes the convenience of the equipment and its stability. App advised a larger size is available for \$8595.00. App was asked if there are funds in the budget for the purchase and App advised there is \$22,000.00 unallocated in the water capital fund. App advised the only concern she has with the purchase is if there are any problems with the water meter project and costs for that would come out of the water capital fund. Lloyd requested App to get a second quote and Lang requested to have further discussion on this purchase in Street/Alley committee. Lang moved Lloyd seconded to purchase the Smart shore trench shield for \$8595.00. In a roll call vote Gettan -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes. Lang moved seconded by Lloyd to purchase a carrying case for the shoring equipment for up to \$500.00. In a roll call vote Gettan -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

Lloyd moved Vincent seconded to approve a quote for pistol/rifle/taser training and ammo cartridges for \$640.73. In a roll call vote Gettan -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes. Lawver suggested in the future reaching out to other sources for free training.

Vincent moved seconded by Lloyd to approve the purchase of candy for Halloween - \$200.00 for the Lions Club and \$100.00 for the police department. In a roll call vote Gettan -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

App advised the cost for the repairs to the International dump truck was \$3115.00.

PLANNING- Gettan reported they will meet October 7, 2020 at 5:30pm.

SAFETY - Lloyd advised here was a total of 55 calls for September.

Lloyd advised they are discussing the purchase of a new cruiser and will be getting estimates and getting information on grants for this purchase.

CHIEF- nothing at this time.

STREET & ALLEY – Lang – advised hydrant flushing will be October 16, 2020; leaf vac October 19, 2020; and composting will be on Mondays.

STREET SUPERINTENDENT- Franks – nothing at this time.

SHADE TREE – Franks – nothing at this time.

RECREATION – Vincent - nothing at this time.

Franks advised the Little Trojan Football has been practicing at the soccer field and has been keeping the fields clean. Discussions on long term use will start after the season is over.

FISCAL OFFICER/ADMINISTRATOR –

App advised the water meter project will begin mid-October – they are waiting for the meters to come in. Lawver inquired if it is the homeowner’s responsibility for any costs involved in the meter installation. Franks advised that if the residence has galvanized lines it is recommended to replace them now with copper or thick-walled plastic at the homeowner’s expense before the meter is installed. Franks also stated the average cost per homeowner for the line replacement would be \$1000-\$3000.00. Franks also advised there is no cost of hook up to the meter. Vincent inquired if a meter is going to be installed inside the residence if the homeowner will be notified in advance. App advised that once the schedule is given to her by the contractor then the residents will be notified.

App advised she will resume the ODOT financials this month.

App advised a majority of the PPE supplies have arrived and she will begin sorting and distributing them to all departments.

App requested members of Council to submit their items for the upcoming agenda by the Wednesday before the regularly scheduled meeting, so she has time to prepare the agenda.

LAW DIRECTOR – Solicitor presented the following ordinances.

. **SECOND READING OF AN ORDINANCE TO AMEND THE POLICY AND PROCEDURE MANUALS ARTICLE 5 AND 7.**

. **FIRST READING OF AN ORDINANCE PROVIDING FOR THE CONTRACTUAL SERVICES OF LEGAL COUNSEL FOR THE VILLAGE OF BOLIVAR AS VILLAGE SOLICITOR AT \$60.00 PER HOUR.**

. **FIRST READING OF AN ORDINANCE PROVIDING FOR THE PROSECUTOR CONTACTUAL SERVICES FOR THE VILLAGE OF BOLIVAR WITH STEVE ANDERSON/FITZPATRICK ZIMMERMAN AND ROSE LPA AT \$80.00 PER HOUR.**

. **FIRST READING OF AN ORDINANCE CONTRACTING WITH THE TUSCARAWAS COUNTY PUBLIC DEFENDER COMMISSION TO PROVIDE INDIGENT DEFENSE SERVICES FOR THE YEAR 2021 AT \$2500.00 A YEAR.**

Discussion continued on small business grants awarded by the Village with the third round of COVID-19 relief funds. It was suggested to select a committee along with the Mayor to review the submitted applications. Council will need to decide who the point of contact will be and procedures for how the applications will be validated. Solicitor Timberlake advised she will draft resolution R-15-2020 authorizing the COVID-19 Business Relief Program for the Village of Bolivar. Lawver suggested passing resolution R-15-2020 at this meeting and to appoint the Mayor as the point of contact. Lawver moved, Lang seconded the motion to approve **Resolution 15-2020 authorizing the COVID-19 Business Relief Program for the Village of Bolivar and appoint the Mayor as the point of contact for the small business grants that will be awarded by the Village with the third round of COVID-10 relief funds.** In a roll call vote Gettan -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

Lawver moved, seconded by Vincent to go into executive session for the purpose of discussing specialized details of security arrangements and to discuss personnel, employment, compensation, promotion and/or demotion of a public employee. In a roll vote Gettan-yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes: motion passes. Council went into Executive Session at 8:10pm. Council exited Executive Session at 9:31 pm.

Lang moved, seconded by Oberlin to approve PC Copilot as the Village's IT security provider. In a roll call vote Gettan -yes, Lang – yes, Lawver – no, Lloyd – no, Oberlin – yes, Vincent – yes. Motion fails.

Lloyd moved, seconded by Oberlin to suspend the rules and vote by emergency measure to accept **Ordinance O-40-2020 to approve IT Secure Now as the Village's IT security provider.** In a roll call vote Gettan -yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes. Lloyd moved, seconded by Lawver to accept Ordinance O-40-2020 to approve IT Secure Now as the Village's IT security provider. In a roll call vote Gettan - yes, Lang – no, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes. Motion passes.

The Mayor asked for a motion to adjourn until the next regular council meeting on November 2, 2020 at 7:00 p.m. The platform will be via teleconference. Gettan moved, seconded by Lang to adjourn until November 2, 2020. In a roll call vote, all members present voted yes. The meeting adjourned at 9:36 p.m.

Mayor Rebecca S. Hubble

ATTEST: Maria A. App, Fiscal Officer

Approved: November 2, 2020