

VILLAGE OF BOLIVAR

COUNCIL MEETING

June 1, 2020

(teleconferenced as advertised in the Times Reporter due to COVID-19)

The Bolivar Village Council met in regular session via GoToMeeting teleconference on **Monday, June 1, 2020**. The meeting was called to order by the Mayor at 7:00 pm. The Pledge of Allegiance was said. Lloyd opened the meeting with a prayer. Gettan, Lang, Lawver, Lloyd, Oberlin and Vincent all answered to roll call.

Lawver moved, seconded by Gettan to accept the previous meeting minutes. In a roll call vote, all members present voted yes.

The Fiscal Officer read the bills for the month of **May which totaled \$39,275.21**. Lang moved, seconded by Gettan, to approve the bills. In a roll call vote, all members present voted yes.

There were no corrections and/or additions to the agenda.

PUBLIC SPEAKS – Resident Will Bellinger was present but had no comments.

MAYOR –

Reminded residents of the Village to complete their 2020 census. As of May 19, 2020, the village had a participation rate of 68.6%. The Mayor stated this is a good participation rate but would like to achieve a 100% rate as this determines access to federal grant money among other things. Participation can be achieved via online, mail, and phone. For more information or help in completing the 2020 census residents can call the office.

Welcome packet status – The Mayor requested council to review the packets and provide input on them.

Advised she has received complaints from residents regarding the use of the basketball courts and the commons pool. She has explained to the residents that both these locations are outside the jurisdiction of the Village but did speak with the County health department and the Trustees about the issues. The Mayor received emails from Matt Ritterbeck informing her the Commons pool will open on June 11, 2020 but will only be open for residents of the Village of Bolivar and Lawrence Township due to capacity regulations as a result of COVID-19.

Requested from council members if they want to have ID badges and if so, they need to come into the office to get a picture taken. Also let the Mayor know if a council member does not wish to have an ID badge.

Advised she has attended Mayors Association of Ohio and the Tuscarawas County Mayor Association will meet at the end of June.

Obtained 20 cloth masks from the County EMA agency.

FINANCE – committee Lawver deferred to App

App reported the combined interest for STAR Ohio & STAR Plus for the month of July was \$185.73 vs bank interest of \$5.29.

Requested approval for a donation to Lawrence Township in the amount of \$1,250.00 for use of compost machine. A motion was made by Lloyd, seconded by Lang Roll Call: Gettan – yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – inaudible, Vincent – yes Motion passes.

Purchase of 24" LED crosswalk signs in the amount of \$799.99 with funds from the PEP grant. A motion was made by Vincent, seconded by Lang; Roll Call: Gettan – yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – inaudible, Vincent – yes Motion passes.

Present Resolution R-07-2020 for Great Lakes Community Action Partnership in the amount of \$1,950.00 for the valve exercising project. A motion was made by Lang, seconded by Lloyd; Roll Call: Gettan – yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – inaudible, Vincent – yes Motion passes.

Requested Council approval for a renewal agreement with Verizon Wireless, Lang made a motion, seconded by Vincent: Roll Call: Gettan – yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – inaudible, Vincent – yes Motion passes.

Presented Ordinance O-18-2020 to enter into a contract with Innovative Software Solutions for the processing of municipal income tax and withholdings programming. Lang made a motion to suspend the rules seconded by Lloyd; Roll Call: Gettan – yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes Motion passes. A motion was made by Lang seconded by Lawver to accept **Ordinance O-18-2020 as an emergency**; Roll Call: Gettan – yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes Motion passes.

Lloyd advised the Finance Committee approved the contract with Levco Striping to perform the street lining for parking spaces in front of the bank and post office and the crosswalks in the amount of \$2081.00. A motion was made by Oberlin, seconded by Lang; Roll Call: Gettan – yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes Motion passes.

App announced that a special fund would need to be established for the water meter project; **Resolution R-08-2020**. Fund 5701 Enterprise Improvements will be used for the EPA loan and then the application for this fund will be submitted to Local Government Services for their approval. A motion was made by Vincent, seconded by Lang; Roll Call: Gettan – yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes, Motion passes. The Solicitor will draft the resolution to submit to LGS.

Requested Council approval to purchase two trees in the amount of \$151.90. A motion was made by Lloyd, seconded by Vincent; Roll Call: Gettan – yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes Motion passes.

SAFETY –

Lloyd requested Council approval of **Ordinance O-19-2020 to hire Alex Thomas as a part time patrolman for \$13.00 per hour**. A Motion was made by Lloyd, seconded by Lang to suspend the Rules; Roll Call: Gettan – yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes Motion passes. A motion was made by Lloyd, seconded by Lang to accept Ordinance O-19-2020 as an emergency; Roll Call: Gettan – yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes, Motion passes.

Lloyd advised there were 75 calls for May 2020.

Advised the Chief is working on the firearms audit, storage and clean up.

Advised new tires were purchased for the cruiser.

Announced the department received five radios from Staley's.

CHIEF - Chief Haugh – nothing at this time.

PLANNING –

Gettan advised she too has been receiving complaints about the amount of people on the basketball courts and asked if something could be done to limit the use of the basketball courts to the residents of the Village and the Township.

Gettan also agrees with the Mayor about having ID badges for employee officials.

Would like to remind residents that we are heading into the spring/summer season and properties need to be cleaned up

The Zoning Committee will meet on June 4, 2020 at 5:30pm via GoToMeetings.

STREET/ALLEY –

Lang advised he received a request from Daniel Newsome about vacating an alley off of Canal Street that divides his property. Lang deferred this issue to the Zoning Committee.

The use of the golf carts in the village was referred to the Safety Committee.

Street Superintendent – nothing at this time.

Lang advised he would like to discuss restoring the Street Superintendent's 1 ½ day pay from December 2019. App advised the 6 months from January does not end until the end of June and will be discussed at the July 2020 council meeting.

SHADE TREE - Nothing at this time.

RECREATION –

Gettan advised she received a request from the Tusky Valley Athletic Youth Foundation to use the waterworks fields for their youth football practice. More information to follow.

Before the meeting moved on to Admin/Fiscal Officer the Mayor wanted to make a statement regarding volunteers in the Village. She is very grateful for all the volunteers who do services for the village but wanted to make it clear that no volunteer has the right to incur expenses on the Village's behalf. Furthermore, volunteers cannot authorize a purchase for anything on the Village's behalf.

ADMIN/FISCAL OFFICER

App advised the EPA approval should be in June and the award should be in July 2020.

LAW DIRECTOR – Solicitor presented the following ordinances.

- **Ordinance 20-2020** The Solicitor advised Council on Senate bill 310 – the Coronavirus Aid Relief & Economic Security Act which was created to assist local governments during the COVID-19 crisis with funds to offset the expenses incurred to provide safety during the pandemic. Council would need to approve the ordinance to commit to use the funds under approved 42 USC 601D in order to receive them. This ordinance will permit the Fiscal Officer to create the fund necessary to receive the funds. A motion was made by Vincent, seconded by Oberlin to suspend the rules; Roll Call: Gettan – yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes, Motion passes. A motion was made by Vincent, seconded by Lloyd to accept Ordinance O-20-2020 by emergency; Roll Call: Gettan – yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes, Motion passes.
- **Ordinance 21-2020** – The third and final reading on Ordinance 21-2020 to edit number 4, 10, 11, 14, and 19 of the policy and procedures manual. A motion was made by Oberlin, seconded by Lloyd; Roll Call: Gettan – yes, Lang – yes, Lawver – yes, Lloyd – yes, Oberlin – yes, Vincent – yes, Motion passes.

The second reading for caps and minimums for employees of the Village of Bolivar are as follows:

Street Superintendent - \$17 – 24.00
Police Chief - \$17 – 24.00
Fiscal Officer - \$17 – 24.00
Full time Sargent - \$16 -21.00
Full time patrolman - \$15 – 20.00

Part time patrolman - \$13 - 17.00
Income tax clerk - \$13 – 16.00
Assistant Fiscal Officer - \$12 – 15.00
Street labor - \$12 – 16.00
Seasonal labor - \$10 – 14.00

The second reading for employees:

Nathan Alex - \$13.00
Jeff Stearns - \$17.84
Randy O'Conner - \$15.00
Maria App (Salary) \$20.00 (\$41,600)
Michael Frame - \$15.00

Zoning Violations – the Solicitor advised she will work with the Franks to review violations at the beginning of each month and then send zoning violation letters to residents within 30 days to be in compliance.

A special finance work session will be August 10, 2020 and a zoning committee meeting will be August 5, 2020.

The Mayor advised there will be a Risk management study meeting June 8, 2020 at 7pm

Committee meetings will be held the 3rd Monday July and Zoning Committee will be held on June 4, 2020.

The Mayor asked for a motion to adjourn until the next regularly scheduled council meeting on Monday, July 6, 2020 at 7:00 p.m., 2020. The platform will be via teleconference. Oberlin requested the meetings be held on both platforms of in person and teleconference. Lawver stated there is not enough room in Council Chambers to comply with social distancing. Oberlin suggested an alternate site to hold the meeting. The Mayor advised that she will watch the state directives for future meeting platforms. Lawver moved, seconded by Gettan to adjourn until July 6, 2020. In a roll call vote, all members present voted yes. The meeting adjourned at 7:45 p.m.

Mayor Rebecca S. Hubble

ATTEST: Maria A. App, Fiscal Officer

Approved: July 6, 2020