

**RESOLUTION # R-3-2018**

**A RESOLUTION AUTHORIZING DRAW DOWN PREPARATION AND SIGNATURE AUTHORITY FOR FEDERAL GRANT FUNDS**

**WHEREAS**, the Village of Bolivar has received federal funds for the Downtown Improvement Project and is required to designate authority within the Village for the preparation and requests for draw downs on funds and for signatures to approve disbursements, and

**WHEREAS**, the Village of Bolivar wishes to designate the Fiscal Officer as the person responsible for preparing all draw down and requesting disbursements for federal funds, and

**WHEREAS**, the Fiscal Officer, Mayor, and Village Administrator shall be the signatories required for disbursements, and

**WHEREAS**, the Fiscal Officer is authorized to complete any forms that are required to put this on records with the appropriate authorities.

**NOW THEREFORE, BE IT RESOLVED** by the Council of the Village of Bolivar:

**Section 1:** The Fiscal Officer is designated as the person responsible for preparing all draw down and requesting disbursements for federal funds.

**Section 2:** The Fiscal Officer, Mayor, and Village Administrator shall be the signatories required for disbursements.

**PASSED: April 2, 2018**

\_\_\_\_\_  
**REBECCA HUBBLE, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**MARIA APP, FISCAL OFFICER**