

ORDINANCE # O-18-2018

AN ORDINANCE TO HIRE HEATHER LECCE FOR THE POSITION OF VILLAGE CLERICAL ASSISTANT FOR THE VILLAGE OF BOLIVAR; ESTABLISHING AN EMERGENCY

WHEREAS, the Village of Bolivar placed notice in the paper searching for applicants for the position of Village Clerical Assistant, who shall provide clerical assistance to the Fiscal Officer;

WHEREAS, after reviewing the applications and conducting interviews, the mayor has recommended Heather Lecce for the position, and Council wishes to approve that recommendation.

WHEREAS, the Village wishes to hire Heather Lecce as an employee in the position of Village Clerical Assistant, at a rate of \$12.00 per hour for a maximum of 10 hours per month.

Now, therefore be it ordained by the Village Council the Village of Bolivar, Ohio, as follows:

SECTION 1. The Village Council for the Village of Bolivar hereby approves the hiring of Heather Lecce as Village Clerical Assistant as a clerical assistant under the aforementioned conditions.

SECTION 2. This Ordinance is hereby declared to be an emergency measure and its passage is immediately necessary in order to preserve, protect, and maintain health, safety and welfare of the citizens of the Village of Bolivar, Ohio by finding a clerical assistant to help the Village with routine and required paperwork and administrative functions, and therefore the same shall be in full force and effect immediately.

READ: August 6, 2018

PASSED: August 6, 2018

REBECCA HUBBLE, MAYOR

ATTEST:

MARIA APP, FISCAL OFFICER